



To: **Members of the Cabinet**

Notice of a Meeting of the Cabinet

Tuesday, 21 April 2015 at 2.00 pm

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

Joanna Simons

Joanna Simons
Chief Executive

April 2015

Contact Officer: Sue Whitehead
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Membership

Councillors

Ian Hudspeth	<i>Leader of the Council</i>
Rodney Rose	<i>Deputy Leader of the Council</i>
Mrs Judith Heathcoat	<i>Cabinet Member for Adult Social Care</i>
Nick Carter	<i>Cabinet Member for Business & Customer Services</i>
Melinda Tilley	<i>Cabinet Member for Children, Education & Families</i>
Lorraine Lindsay-Gale	<i>Cabinet Member for Cultural & Community Services</i>
David Nimmo Smith	<i>Cabinet Member for Environment</i>
Lawrie Stratford	<i>Cabinet Member for Finance</i>
Hilary Hibbert-Biles	<i>Cabinet Member for Public Health & the Voluntary Sector</i>

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

*Next Meeting Date: 26 May 2015**

**Please note change of date.*

County Hall, New Road, Oxford, OX1 1ND

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Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, or

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on (01865) 815270 or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes

To approve the minutes of the meeting held on 17 March 2015 (**CA3 – to be circulated separately**) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

6. 2014/15 Financial Monitoring & Business Strategy Delivery Report - February 2015 (Pages 1 - 46)

Cabinet Member: Finance

Forward Plan Ref: 2014/176

Contact: Kathy Wilcox, Chief Accountant Tel: (01865) 323981

Report by Chief Finance Officer (**CA6**).

Financial report on revenue and capital spending against budget allocations, including

virements between budget heads.

The Cabinet is RECOMMENDED to:

- (a) note the report and annexes;**
- (b) approve the return of £0.640m Supplementary Estimate relating to the Severe Weather Recovery Grant as set out in paragraph 64;**
- (c) approve the creation of the Government Initiatives Reserve and the contribution of £0.840m as set out in paragraph 77;**
- (d) approve the write off part of the developer contribution as set out in paragraph 69;**
- (e) approve the changes to fees and charges set out in Part 4 and Annex 7a and 7b;**
- (f) approve the changes to the Capital Programme set out in Annex 8c;**
- (g) approve the release of £3.9m to expand the Broadband programme and to contractually commit to the construction of the revised programme as set out in paragraph 97; and**
- (h) Approve allocation of £2.450m Local Growth Fund capital funding as a contribution towards the construction of stages 1 and 2 of the Wantage Eastern Link Road by the developer of the Crab Hill development as set out in paragraphs 98 to 100.**

7. Cabinet Business Management & Monitoring Report for Quarter 3 (Pages 47 - 62)

Cabinet Member: Deputy Leader

Forward Plan Ref: 23014/177

Contact: Maggie Scott, Head of Policy Tel: (01865) 816081

Report by Head of Policy (**CA7**).

This paper provides details of performance for quarter three (2014-15) for the Cabinet to consider. The report is required so that the Cabinet can monitor the performance of the Council in key service areas and be assured that progress is being made to improve areas where performance is below the expected level.

Cabinet is RECOMMENDED to note and discuss the performance reported in the dashboards.

8. Delegated Powers of the Chief Executive - April 2015

Cabinet Member: Leader

Forward Plan Ref: 2014/178

Contact: Sue Whitehead, Principal Committee Officer Tel (01865) 810262

To report on a quarterly basis any executive decisions taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.3 of the Council's Constitution – Paragraph 6.3(c)(i). It is not for scrutiny call in.

<i>Date</i>	<i>Subject</i>	<i>Decision</i>	<i>Reasons for Urgency</i>
11 March 2015	Request for Exemption from the Contract Procedure Rules – Request in relation to the provision for the extraction of data from GP Practice Medical Notes to manage activity data for public health services in GP primary care settings	Approve an exemption from tendering with the Council's Contract Procedure Rules in respect of the continuation of the procurement data service from Central Southern Commissioning Support Unit for a period of 12 months from 1 April 2015 at a cost of £58,993.	To ensure continuity of service provision whilst options for future service delivery are considered..
11 March 2015	Request for Exemption from the Contract Procedure Rules – Champion Recruitment	Approve an exemption from tendering with the Council's Contract Procedure Rules in respect of a 12 month interim contract with Champion Recruitment for the supply of temporary agency staff, with a value of c£5 million.	To ensure continued provision of the service and to provide the necessary time for the County Council to consider its future resourcing strategy and needs, and to put in place the appropriate procurement strategy.

9. Forward Plan and Future Business (Pages 63 - 64)

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager (01865 810262)

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet

is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA9**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.

CABINET – 21 APRIL 2015

2014/15 FINANCIAL MONITORING & BUSINESS STRATEGY DELIVERY REPORT

Report by the Chief Finance Officer

Introduction

1. This report is the penultimate for the 2014/15 financial year. The final directorate variations will be set out in the Provisional Outturn Report to Cabinet in June 2015.

Summary

2. Based on the position at the end of February, there is a forecast overspend of +£1.200m, or +0.3%, against a net budget of £424.788m. The forecast overspend has reduced by £3.043m compared to the +£4.243m as at the end of December 2014. Parts 1 and 2 include projections for revenue, reserves and balances as at the end of February 2015. Capital Programme monitoring is included at Part 3 and changes to Fees and Charges are set out in Part 4.
3. The report to Cabinet on 16 December 2015 set out a plan to reduce the overspend from +£10.288m. Directorates have successfully achieved this through in – year management action and use of one of funding including:
 - A freeze on non – urgent expenditure;
 - A recruitment freeze and review of all existing vacancies;
 - A review of all casual, agency and interim staff appointments;
 - The use of one – off funding including the £2.751m from corporate contingency.
4. The expectation is that the on-going management action set out above may further reduce the forecast overspend by year end. Any underspend will be used to support the Medium Term Financial Plan on a one – off basis.
5. On-going overspends, including pressures on Children’s Social Care, Home to School Transport, and the Learning Disabilities Pooled Budget, have been addressed through the Service & Resource Planning Process with increases to budgets agreed from 2015/16.

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6. The table below sets out the latest budget and forecast expenditure for each directorate.

Directorate	Latest Budget 2014/15 £m	Forecast Outturn 2014/15 £m	Forecast Outturn Variance February 2015 £m	Forecast Outturn Variance February 2015 %	Forecast Outturn Variance December 2014 £m	Forecast Outturn Variance December 2014 %
Children, Education & Families (CE&F)	105.714	108.558	+2.844	+2.7	+3.481	+3.3
Social & Community Services (S&CS)	214.168	214.817	+0.649	+0.3	+1.237	+0.6
Environment & Economy (E&E)	83.694	82.135	-1.559	-1.9	+0.052	+0.1
Chief Executive's Office (CEO)	21.212	20.478	-0.734	-3.5	-0.527	-2.5
Public Health (*)	0.000	0.000	0.000	0.0	0.000	0.0
Total	424.788	425.988	+1.200	+0.3	+4.243	+1.0

Public Health (*)						
Expenditure	26.689	24.323	-2.366	-8.9	-2.132	-7.9
Grant and Other Income & Transfer to/from Reserves	-26.689	-24.323	2.366	+8.9	2.132	+7.9
Total ¹	0.000	0.000	0.000	0.0	0.000	0.0

7. The following annexes are attached:

Annex 1	Original and Latest Estimates for 2014/15
Annex 2	2014/15 Virements & Supplementary Estimates
Annex 3	Ring-fenced Government Grants 2014/15
Annex 4	Treasury Management Lending List
Annex 5	Forecast Earmarked Reserves
Annex 6	Forecast General Balances
Annex 7	Fees and Charges
Annex 8	Capital Programme Monitoring

8. Directorate reports setting out the detail behind this report are available from the contact officers named at the end of this report or in the Members' Resource Centre.

¹ In 2014/15 Public Health is funded by a ring-fenced grant of £26.086m from the Department of Health. The forecast underspend of -£2.366m would be placed in reserves at year end for use in 2015/16 so the overall forecast variation is nil.

Part 1 - Revenue Budget

Children, Education & Families (CE&F)

9. The directorate is forecasting to overspend by +£2.844m. The underlying position has improved from the anticipated +£3.481m overspend reported to Cabinet in February but continues to reflect pressure on Children's Social Care and Home to School Transport budgets. Up to £2.000m reserves held by CE&F will be used to manage the final overspend at year end.
10. There is a -£2.634m forecast underspend on services funded by Dedicated Schools Grant (DSG).

CEF1 Education and Early Intervention

11. The Education & Early Intervention service is forecasting to underspend by -£0.218m against a budget of £48.247m. This has reduced from the overspend of +£0.422m reported in February.
12. Home to School Transport is forecast to overspend by +£1.347m compared to +£1.288m in the last report. The continuing effect of the pressure which has been reported throughout the year has been addressed in 2015/16 through the Service & Resource Planning process.
13. The overspend on Home to School Transport is offset by forecast underspends on Early Intervention Hubs (-£0.393m), Children's Centres & Childcare (-£0.493m), Management & Central costs (-£0.420m), School Organisation & Planning (-£0.041m) and Schools and Learning (-£0.193m). The recruitment freeze has contributed to the increase in underspends on Early Intervention Hubs and Children's Centres & Childcare since the last report.

CEF2 Children's Social Care

14. Children's Social Care is forecast to overspend by +£3.026m or 5.95% compared to the budget of £50.825m. The overspend is little changed from the +£2.987m reported to Cabinet in February.
15. Within the total for the service area, the forecast overspend on external placement costs for existing clients is +£1.739m after taking account of £2.751m corporately held contingency that Council agreed to release on 4 November 2014. The underlying overspend of +£4.490m is consistent with the +£4.503m forecast overspend as at the end of December. The on-going effect of the pressure has been addressed as part of the 2015/16 Service and Resource Planning Process.
16. An overall net overspend of +£0.333m is forecast for the Corporate Parenting service area. This has increased by £0.191m since December. Within the total overspends are forecast on Residence Orders (+£0.078m) and Special Guardianship Orders (+£0.348m) due to increased placement numbers. There is also an overspend of +£0.106m on the adoption budget. These are offset by forecast underspends on in – house fostering (-£0.180m) and the cross regional commissioning project (-£0.169m).

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17. As noted in the last report, a forecast pressure of +£0.207m on the Safeguarding budget relates to additional staff being recruited to cover increased workloads and responsibilities.
18. The Asylum budget is forecasting an overspend of +£0.093m. The All Rights Exhausted budget is forecasting to overspend by +£0.128m, as a result of delays in the Home Office making decisions on All Rights Exhausted status. In some cases the delays have been over 2 years. Currently there are 18 young people waiting for a decision from the Home Office who are continuing to be funded in the meantime.
19. As reported throughout the year there is a +£0.889m forecast overspend on Management & Central costs. +£0.538m is associated with the continued work on the Kingfisher project. On-going funding for this team has been addressed as part of the 2015/16 Service and Resource Planning process. A further overspend of +£0.351m is forecast on legal fees associated with the increase in child protection cases.

Dedicated Schools Grant (DSG)

20. Services funded from DSG are forecast to underspend by -£2.634m compared to the latest notified 2014/15 DSG funding of £268.263m. Within the total an underspend of -£1.558m on Early Years Sufficiency & Access mainly relates to an underspend on the budget for payments to providers for two year olds due to lower take up of places than expected. There are also forecast underspends on the Early Years Single Funding Formula (-£0.189m), Capitalised Repairs and Maintenance (-£0.197m), Foundation Years (-£0.121m). Schools & Learning are underspending by -£0.232m compared to the budget of £2.555m because of underspends on projects.

Social & Community Services (S&CS)

21. The directorate is forecasting to overspend by +£0.649m compared to the budget of £214.168m. The forecast includes the Council's risk based share of the joint Council and Oxfordshire Clinical Commissioning Group (OCCG) variations on the relevant Pooled Budgets. The council's share of the overspend on the Learning Disabilities Pooled Budget is now offset by underspends across the rest of the directorate and one – off contributions from reserves.
22. The overspend has reduced from +£1.237m reported in February 2015 and +£4.032m in December 2014 when there were overspends forecast on all of the Pooled Budgets. Underspends on Joint Commissioning and the Fire & Rescue Service have also increased as the year has progressed in part due to the action referred to at the start of this report.

S&CS1 Adult Social Care

23. Adult Social Care is forecast to overspend by +£1.988m, compared to +£2.400m forecast at the end of December 2014 and +£4.630m at the end of October 2014. While the overspend on the Learning Disabilities Pool has again remained more or less unchanged, the Older People and Equipment and Physical Disabilities Pooled Budgets are now expected to be slightly underspent at year end. As noted in the last report the forecast includes £1.500m one – off funding from the Older People and

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Physical Disability Pooled Budget reserves agreed by Council on 4 November 2014 which is being used to offset part of the Council's share of the overspend across the Pools including the Learning Disabilities Pool. A further contribution of £0.352m from Public Health is being used to support preventative services.

Older People and Equipment Pooled Budgets

24. The Older People and Equipment Pooled Budget has a forecast underspend of -£0.262m compared to the budget of £184.489m. This has reduced from a forecast overspend of +£0.648m at the end of December 2014 and from +£1.130m at the end of October. Within the total for the Pool social care services are forecast to underspend by -£0.950m and health services are forecast to overspend by +£0.688m. Under the risk share agreement Oxfordshire County Council's share of the underspend is -£0.275m and the Oxfordshire Clinical Commissioning Group (OCCG) share is +£0.013m. This is after OCCG have made an additional contribution of £0.231m to cover the non – achievement of savings on Non – Emergency Patient Transport.
25. Within the council's variation of -£0.950m the social care funded Care Home Placement budget of £33.953m is forecast to overspend by +£0.276m. This has reduced from +£0.443m in the February report because more clients are self – funding than assumed in the forecast at that point. Locality teams continue to review placements and packages with a view to reducing costs and balancing the budget.
26. The last report noted that social care funded Home Support package budgets were forecast to overspend by +£0.814m. This had decreased by £0.649m compared to the forecast at the end of October 2014. Since then the forecast has reduced further to +£0.042m. This is after taking account of £0.440m being transferred to the Older People's Pooled Budget Reserve to offset pressures related to Delayed Transfers of Care work in 2015/16. As noted in the last report it was expected that activity would increase in January and February following seasonally low activity in December and an allowance for this increase was built into the forecast as at the end of December. However, client numbers continued to reduce in January and February falling from 2,247 at the end of January to 2,228 at the end of February.
27. Other variations reflect client contributions which are forecast to overachieve by -£0.231m. This excludes contributions collected from self-funders to offset the cost of care commissioned on their behalf. There are also underspends of -£0.234m on staffing and costs within the Pool and -£0.603m on the Prevention and Early Support Services.
28. The County Council element of Social Care Equipment budget is now forecast to underspend by -£0.167m compared to the budget of £2.408m.
29. As noted in February the County Council applied for £0.538m of Tranche 1 of the Winter Pressures funding from the £4m allocated to the Oxfordshire Clinical Commissioning Group by the Department of Health. The funding is being used to support services within the Older People and Equipment Pool in 2014/15 including schemes to increase capacity

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within the Home Care market and support the timely discharge of patients from hospital. As at the end of February, £0.291m had been claimed.

30. The Oxford University Hospital Trust has been allocated funding by the Clinical Commissioning Group from Tranche 2 Winter Pressures funding for the purchase of 47 nursing beds for 17 weeks over the winter period. It is expected that the Trust will manage the transition of clients out of these beds by 31 March 2015 when the funding ceases.

Physical Disabilities Pooled Budget

31. The Council element of the Physical Disabilities Pooled Budget is forecasting an underspend of -£0.063m compared to a budget of £12.127m. This compares to an overspend of +£0.138m noted in the last report.
32. The overspend of +£0.681m on Home Support forecast at the end of December 2014 reduced to +£0.462m based on the position at the end of February. This is offset by underspends on care home placements (-£0.306m), the Prevention & Early Support Service (-£0.138m), and Acquired Brain Services (-£0.080m). The number of clients receiving support at home increased from 584 in April 2014 to 596 in February, while the number of care home placements had reduced from 74 to 60 over the same period.

Learning Disabilities Pooled Budget

33. The last report set out that the Learning Disabilities Pool had a forecast year end overspend of +£4.123m. The current forecast is an overspend of +£4.524m against the budget of £79.729m. The Council's share of that is +£3.839m.
34. New personal budgets and changes to existing budgets are agreed through a panel process. Analysis of panel data shows that allocations have in part increased due to clients turning 18 and/or leaving education. Another significant reason for the increase is increased need due to either physical or mental health. Other additional allocations were due to changes in the ability of carers to meet the clients' needs.
35. The carry forward of the +£0.513m overspend on the Pool in 2013/14, to be recovered in 2014/15, was agreed by Cabinet on 17 June 2014. Adding the carry forward to the forecast in – year variation means the total Council overspend is +£4.352m compared to +£4.011m in the last report.

Adult Social Care: Non – Pool Services

36. The forecast underspend for services outside of the Pools is -£0.174m compared to an underspend of -£0.053m in the last report.
37. An overspend of +£0.360m on Mental Health Services is little changed since the February report. As noted previously there is pressure on this budget due to clients with complex needs who cannot easily be accommodated within the Supported Independent Living element of the client pathway. The Emergency Duty Team is forecasting a +£0.156m overspend based on current workloads. There is also a +£0.138m forecast overspend for the Adult Protection and Mental Capacity team as

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there has been a significant increase in the number of requests for Deprivation of Liberty assessments following the Cheshire West Judgement in March 2014.

38. These overspends are offset by an overachievement of client income for Learning Disabilities (-£0.322m), an underspend on the Drugs and Alcohol Residential Treatment budget (-£0.206m) and inflation that is not required in 2014/15 (-£0.257m).
39. A temporary contribution of £0.100m from the Efficiency Reserve was agreed in March 2014 to support costs arising from work related to the implementation of the Care Act was due to be repaid to the Efficiency Reserve. Much of the preparation for the Care Act has been managed through the Adult Services Improvement Programme and the Council also received a grant of £0.125m for this purpose which means that the additional resource from the Efficiency Reserve has not been needed and will be repaid in 2014/15.

SCS2 Community Safety

40. Services within the Community Safety service area are now forecast to underspend by -£0.292m compared to -£0.238m reported to Cabinet in February. -£0.099m relates to staffing vacancies within the Safer Communities Service, -£0.074m to Gypsy & Traveller services and -£0.119m to Trading Standards.

SCS3 Joint Commissioning

41. Joint Commissioning is now forecasting an underspend of -£0.225m compared to -£0.100m in the last report. The service is required to deliver £0.500m of savings in 2014/15 of which £0.310m were achieved a year in advance in 2013/14. The remaining £0.190m will be achieved in-year through managing existing vacancies. A pressure of £0.078m on legal fees has also been absorbed within the underspend arising from vacancies. There is potential for this underspend to increase further as a result of vacancies being held for longer in response to the recruitment freeze.
42. A supplementary estimate of £0.110m was agreed by Cabinet in October 2014 to support additional oversight of the Southern Health contract. £0.050m of that total is not now needed in 2014/15 and will be returned to balances at year end. The balance will be requested to be returned to the directorate through a supplementary estimate request in 2015/16.

SCS4 Fire and Rescue & Emergency Planning

43. Oxfordshire Fire & Rescue Service is forecasting an underspend of -£0.811m. There is also an underspend of -£0.011m on Emergency Planning.
44. Any variation on retained firefighters and ill-health retirements budgets, is funded from or returned to Council balances. The forecast is for an underspend on retained firefighters of -£0.295m due to reduced fire calls and an overspend on ill health of +£0.108m. The net variation of -£0.187m will be returned to Council balances at year end.

45. As reported previously the remaining underspend is due to a delay in implementing the changes to agreed emergency cover arrangements, unusually high levels of turnover in whole time firefighters and the on-going effect of the recruitment freeze.

Environment & Economy (E&E)

46. The directorate is forecasting to underspend by -£1.559m compared to an overspend of +£0.052m set out in the report to Cabinet in February.

EE1 Strategy and Infrastructure

47. Strategy and Infrastructure is forecasting to underspend by -£0.150m. The overspend of +£0.128m due to temporary staffing costs that was reported previously is now expected to be offset by an underspend of -£0.278m on the Localities, Policy and Programme service area. A recent restructuring, the completion of agency contracts and savings arising from the freeze on expenditure have contributed to this.

EE2 Commercial Services

48. Commercial Services is forecasting to underspend by -£1.676m compared to -£0.822m in the last report.
49. The budgeted contribution of £2.302m from the Parking Account reserve to the revenue budget will be reduced by £0.600m to £1.702m, creating a pressure of the equivalent amount. This is additional reduction of 0.300m in the contribution compared to the last report and is required to ensure that there is adequate funding in the reserve for future investment requirements and also reflects anticipated income in 2014/15.
50. Waste Management is forecasting an underspend of -£0.606m compared to -£0.758m in the last report. Outturn tonnage is forecast at 289 kilo tonnes compared to a budget of 291 kilo tonnes with landfill now estimated to be 18% of all waste disposed of instead of the budgeted 8%. The forecast reflects the discounted gate fee at Ardley Energy Recovery Facility agreed throughout the commissioning phase.
51. Property and Facilities Management is forecasting to overspend by +£0.003m compared to +£0.049m in the February report. An underspend of -£0.182m on Corporate Facilities Management is offset by an overspend of +£0.185m relating to agency staff costs, asbestos survey work and costs relating to academy transfers.
52. There is also a forecast overspend of £0.200m relating to the amount of the property contract management fee that can be charged to the property capital programme because expenditure is lower than anticipated. Conversely there is an underspend of -£0.495m on the Highways and Transport Contract as the capital programme is bigger so a greater amount of the fixed contract fee can be charged to the capital programme.
53. Countryside and Records are forecasting an underspend of -£0.838m. This reflects vacancies in the Tree Team and one – off funding of -£0.597m from Public Health to fund Countryside Access.

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54. There are also forecast underspends of -£0.319m on Network & Asset Management and -£0.250m on Supported Transport due to contract savings.

EE3 Oxfordshire Customer Services

55. Oxfordshire Customer Services is forecasting to overspend by +£0.267m. This has reduced by £0.499m since the forecast to the end of December 2014. Within that the Education Support Service is forecasting an overspend of +£0.071m, compared to +£0.170m reported last time, due to the latest estimate of income from academies being lower than budgeted but better than expected earlier in the year.
56. ICT are forecasting to overspend by +£0.235m, compared to +£0.466m in the last report. As reported previously the overspend reflects a number of challenging savings and one - off costs associated with the move out of Clarendon House but it is now expected that more of these will be absorbed in the overall position for the service by year end. There is also a +£0.104m overspend within the Customer Service Centre mainly due to temporary staffing costs. These overspends are offset by underspends of -£0.148m on Human Resources and -£0.052m on Operational Finance.
57. As set out in the 'Externalisation of Back Office Services' report to Cabinet in July 2014, there are one - off costs associated with the transfer of Human Resources and Finance services to Hampshire County Council as part of their Integrated Business Centre. The total identified investment cost is currently estimated at £6.0m, and £3.7m of that is likely to be spent in 2014/15. Up to £0.9m of these costs will be funded through the Oxfordshire Customer Services Development reserve. It is anticipated that the potential cost could be between £0.750m and £1.350m depending on the timing of decisions this is not included in the current forecast. It may be possible to offset this against underspends but this will potentially impact on the final outturn position for the directorate which will be set out in the Provisional Outturn Report to Cabinet in June.

Chief Executive's Office

58. The forecast variation for the Chief Executive's Office is now -£0.734m compared to -£0.527m at the end of December 2014. Underspends are forecast on all service areas. The latest position reflects staff vacancies, the early achievement of 2015/16 savings and additional income. -£0.073m of the Councillor Community Budgets is expected to remain unallocated at year end and will be used for other corporate priorities.
59. Within Law and Culture underspends on Legal Services (-£0.141m), Governance (-£0.102m) and the Coroner's Service (-£0.098m) are partly offset by a +£0.151m overspend on Cultural Services where, as reported throughout the year, planned savings are not expected to be realised until April 2015. The Music Service is forecasting an underspend of -£0.001m.

Public Health

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60. In 2014/15 the majority of Public Health expenditure is funded by a ring-fenced grant of £26.086m from the Department of Health. The service is forecasting a revenue under spend of -£2.366m against the grant. This includes a forecast underspend of -£0.273m on Children's Public Health Programmes due to contract variations along with a -£0.902m underspend forecast for Drug and Alcohol Services due to lower prescribing costs and contract costs. There is also an underspend of -£0.514m on Sexual Health services. This has contributed to the early delivery of savings planned for 2016/17 onwards.
61. If the Public Health grant is not utilised in 2014/15, any underspend will be placed in reserves at the end of the financial year to be used to meet Public Health expenditure in future years.

Virements and Supplementary Estimates

62. No further 2014/15 virements can be requested for Cabinet approval after the end of the financial year.
63. Annex 2d shows virements that Cabinet need to note. These are delegated under the Council's virement rules for 2014/15 and are generally smaller than £0.250m.
64. As set out in Annex 2e, £1.629m of the £3.039m Severe Weather Recovery Grant received in March 2014 was estimated to be spent in 2014/15. £0.640m of that will now be spent in 2015/16 so this element of the supplementary estimate agreed in October 2014 is requested to be returned to balances.

Ringfenced Grants

65. As set out in Annex 3, ring-fenced grants totalling £327.651m are included in Directorate budgets and will be used for the specified purpose. An additional £0.048m grant from the Arts Council has been notified since the last report along with £0.125m additional Dedicated Schools Grant relating to Early Years.
66. Any ringfenced grants unspent at year end will be held in the Grants & Contributions Reserve for use in 2015/16, or returned to the funding body.

Bad Debt Write Offs

67. There were 109 general write - offs to the end of February 2015 totalling £151,188.
68. In addition Client Finance has written off 99 debts totalling £112,462. Most of these were written off as they would be uneconomical to recover through the courts.
69. An invoice valued at £56,361.45 (including a late fee of £3,017.56) was issued to a developer for infrastructure payments relating to a planning obligation agreed in September 2010. The contractor subsequently went into administration so the original invoice was cancelled and a revised

invoice for the same amount was issued to a second contractor who built part of the development. This second contractor had already contributed towards the infrastructure payments and countered the reasonableness of paying the full invoice value. The council has subsequently agreed a payment of £31,528.89 leaving £24,832.56 of the original sum to be written off.

Treasury Management

70. The latest treasury management approved lending list (as at 5 February 2015) is shown in Annex 4. There have been no changes to the lending list since the last report.
71. The table on the next page sets out the average in-house cash balances and average rates of return for January and February 2015. The budgeted return for interest receivable on balances is £2.404m for 2014/15. Interest receivable is currently forecast to be £2.625m, exceeding the budgeted figure by £0.221m. Interest payable is currently forecast to be in line with the budgeted figure of £18.181m.

Month	Average cash balance	Average rate of return
January	£297.929m	0.79%
February	£322.511m	0.79%

72. As noted in the report to Cabinet in December 2014, it is anticipated that there will be an underspend of -£0.750m on capital financing costs in 2014/15. The total underspend of -£0.971m including additional interest receivable will be added to balances at year end

Part 2 – Balance Sheet

73. Annex 5 sets out earmarked reserves brought forward from 2013/14 and the forecast position as at 31 March 2015. These reserves are held for specified one – off projects, contractual commitments and to support the Medium Term Financial Plan.
74. As set out in the Provisional Outturn Report to Cabinet on 17 June 2014, revenue reserves were £78.296m at the end of 2013/14. These are forecast to reduce to £46.103m by 31 March 2015 and would decrease further to £44.103m if CE&F utilise a further £2.000m reserves at the end of 2014/15 to fund part of the final directorate overspend.

Grants and Contributions

75. £20.598m ringfenced grants and contributions that were unspent at the end of 2013/14 were available in the reserve at the beginning of 2014/15. This includes £11.895m Dedicated Schools Grant which is estimated to reduce to £4.623m by year end. £0.671m Tackling Troubled Families grant is expected to be spent in 2014/15.
76. The balance of Public Health grant funding is expected to increase from £4.260m to £5.898m by 31 March 2015. This includes the forecast year end underspend of -£2.366m being added to reserves. This position takes account of £0.200m of the £2.000m transfer to Capital agreed by

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Council on 4 November 2014 to help fund new Children's homes being utilised in 2014/15 (the remaining £1.8m will be used in future years) and a contribution of £0.538m to Social and Community Services to fund preventative services which benefit public health. A further £0.156m will be drawn down from the reserve in 2015/16 to fund Domestic violence and support. Options for using this to support relevant expenditure in 2014/15 are being explored.

77. A number of unringfenced grants have been received in 2014/15 relate to either specific agreed outcomes or the implementation of Government Initiatives. These include one – off funding for Special Educational Needs Reform and Adoption Reform. A new cross directorate "Government Initiatives" reserve is requested to hold underspends on these budgets, currently totalling £0.840m, so that they can be carried forward and used in the following year. The remaining share of the Severe Weather Recovery Grant that is currently held in balances will also be moved to this reserve in 2015/16.

Children, Education & Families

78. School balances were £25.444m at 1 April 2014 and it is estimated that these will reduce by £10.500m to £14.944m by 31 March 2015. The final position reflecting school surpluses and deficits at year end will be set out in the Provisional Outturn Report to Cabinet in June.
79. Schools holding large balances have been challenged with a particular focus on those schools that have held high balances for a number of years. Some of these schools have been invited to meet with a panel including Councillors and the Deputy Director for Education & Learning to explain why they are holding these balances and how they plan to use them to improve outcomes for the current cohort of pupils. The meetings will take place by the end of March 2015. Any recommendations will be reported to Education Scrutiny Committee and Schools Forum.
80. Other reserves held by CE&F are forecast to reduce from £5.709m to £2.578m by 31 March 2015. As noted in the last report £0.830m will be used to support school improvement and £0.790m for the Thriving Families Project. £0.439m is now expected to be used for costs associated with academy conversions. If a further £2.000m is required to be used support the in - year overspend the remaining balance would reduce to £0.578m.

Social & Community Services

81. Social & Community Services reserves are forecast to reduce from £4.709m to £3.230m by 31 March 2015. £1.000m from the Older People's Pooled Budget Reserve and £0.500m from the Physical Disabilities Pooled Budget Reserves has been used to meet in year pressures across the pools, including the Learning Disabilities Pool. A contribution of £0.440m will be made to the Older People's Pooled Budget Reserve to help meet expected pressures relating to Delayed Transfers of Care work in 2015/16.

Environment & Economy

82. Reserves held by E&E are forecast to reduce from £10.287m to £6.908m by 31 March 2015. This includes a forecast £0.641m reduction in the

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balance held in the On Street Car Parking Account from £2.086m to £1.445m. The forecast balance also includes £1.114m held in the Catering Investment Fund and £1.057m relating to Joint Use agreements. £0.830m held in the Oxfordshire Customer Services Development reserve will be used to meet one off costs related to the transfer of services to Hampshire County Council as noted in paragraph 56. A further £0.594m has been released and transferred to the Budget Reserve as agreed by Council in February 2015.

Corporate Reserves

83. £4.253m was held in the Efficiency Reserve on 1 April 2014. Subject to actual expenditure incurred during the year an estimated £3.063m is expected to be used to fund one – off expenditure. £0.100m not required for the purpose for which it was agreed will be returned to the reserve by S&CS as set out in paragraph 37. £0.685m remains uncommitted and will be used for one – off projects supporting the Medium Term Financial Plan.
84. Underspends held in the carry forward reserve at the end of 2013/14 and brought forward to 2014/15 totalled £1.791m. £1.193m has been transferred to the Budget Reserve to support the Medium Term Financial Plan as agreed by Council on 4 November 2014. The remaining £0.598m will also be used to meet the deficit on the Budget Reserve in 2015/16, along with £0.467m held in the Efficiency Reserve but not now required for the original purpose it was agreed for. Both amounts have been transferred to the Budget Reserve in 2014/15 along with £0.594m released from E&E reserves and £0.521m from CEO. £3.032m will also be transferred from the Rolling Fund Reserve in 2015/16 bringing the total contribution to the Budget Reserve to £5.2m.

Other Reserves

85. Other Reserves, which include Insurance, Capital and Cash flow reserves, are forecast to total £41.976m at 31 March 2015. The increase since the last report reflects the transfer of balances from the Efficiency, Carry Forward, E&E, and CEO Reserves (as noted in paragraph 84) to the Budget Reserve agreed as part of the 2015/16 budget.

Balances

86. Annex 6, which is summarised in the table overleaf, sets out that forecast general balances would be £20.681m. If CE&F make a contribution of up to £2.000m from reserves to support their outturn position balances would increase by the equivalent amount.
87. The budgeted level of balances is based on an assessment of risk undertaken as part of the Service & Resource Planning process and is part of the Chief Finance Officer's assessment of the adequacy of financial reserves. The current forecast is £3.3m higher than the risk assessed level of £17.4m for 2015/16. Any additional balances at year end will be used to support the Medium Term Financial Plan.

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	Budget 2014/15 £m	Forecast 2014/15 £m
2013/14 Outturn	17.409	18.455
Planned Contribution	3.000	3.000
Calls on Balances	-2.000	-0.545
Additional Strategic Measures		0.971
Less forecast overspend		-1.200
Forecast Balances	18.409	20.681

88. £1.629m of the £3.039m Severe Weather Recovery Grant received in March 2014 was estimated to be spent in 2014/15. £0.640m of the amount that was allocated to E&E as a supplementary estimate earlier in the year is requested to be returned to balances and will now be spent in 2015/16.

Part 3 – Capital Programme

89. The capital monitoring position set out in Annex 8a, shows the forecast expenditure for 2014/15 is £101.7m (excluding schools local capital), which is an increase of £0.1m compared to the latest approved capital programme agreed by Council in February. The table below summarises the variations by directorate.

Directorate	Last Approved Programme * £m	Latest Forecast Expenditure £m	Variation £m
Children, Education & Families	37.1	37.2	+0.1
Social & Community Services	3.1	3.1	0.0
Environment & Economy - Transport	49.9	50.0	+0.1
Environment & Economy - Other	10.6	10.5	- 0.1
Chief Executive's Office	0.9	0.9	0.0
Total Directorate Programmes	101.6	101.7	+0.1
Schools Local Capital	2.5	2.5	0.0
Earmarked Reserves	0.9	0.9	0.0
Total Capital Programme	105.0	105.1	+0.1

* Approved by Council 17 February 2015

90. Significant in-year variations for each directorate are listed in Annex 8b. New schemes and total programme/project budget changes are listed in Annex 8c.
91. In the Children, Education & Families programme, a £2.1m budget has been drawn down from the Basic Need provision for the expansion of Windmill Primary School with £0.450m profiled in 2014/15. This is offset by the re-profiling of £0.300m in the provision of places for 2-year olds budget.
92. In the Transport programme, the £7.3m Loop Farm Link Road Scheme has been added to the programme as approved by Cabinet in February 2015, £0.1m of this is profiled in 2014/15.

93. In the Environment & Economy programme, £0.146m has been re-profiled to 2015/16 on the Broadband scheme.

Actual & Committed Expenditure

94. As at the end of February actual capital expenditure for the year to date (excluding schools local spend) was £60.6m. This is 60% of the total forecast expenditure of £101.7m. Actual and committed spend is 91% of the forecast.

Five Year Capital Programme Update

95. The total forecast 5-year capital programme (2014/15 to 2018/19) is now £477.7m, an increase of £6.7m compared to the last capital programme approved by Council in February 2015. The table below summarises the variations by directorate and the main reasons for these variations are explained in the following paragraphs.

Directorate	Last Approved Total Programme (2014/15 to 2018/19) * £m	Latest Updated Total Programme (2014/15 to 2018/19) £m	Variation £m
Children, Education & Families	163.8	163.9	+0.1
CEF Reductions to be identified	-5.8	-5.8	0.0
Social & Community Services	37.2	37.2	0.0
Environment & Economy - Transport	181.5	188.9	+7.4
Environment & Economy – Other	34.8	34.8	0.0
Chief Executive's Office	5.6	5.6	0.0
Total Directorate Programmes	417.1	424.6	+7.5
Schools Local Capital	7.4	7.4	0.0
Earmarked Reserves	46.5	45.7	-0.8
Total Capital Programme	471.0	477.7	+6.7

* Approved by Council 17 February 2015

96. As well as the increases set out in paragraphs 4 and 5 above, the Transport programme has increased by a further £0.112m for a stabilisation scheme on the A40 at Aston Hill. This is funded from an earmarked reserve held for subsidence works.
97. The Broadband project, which is in its first full year of progress, is being expanded to provide more network coverage. The overall budget requirement has increased by £3.9m, funded by external bodies. Cabinet are recommended to approve the expansion of the programme by £3.9m to expand the current Broadband programme and to contractually commit to the construction of the revised programme. A Full Business Case for the project is available as a background paper.
98. The Wantage Eastern Link Road (WELR) is a key element of the transport infrastructure proposed to facilitate planned growth in the Science Vale, it is part of the Science Vale Transport Package. The proposed road will act as both an access to the planned Crab Hill residential development (1,500 homes) and also as a by-pass to

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Wantage town centre. The road, to the north east of the town, will link A417/A338 junction at Mably Way to the A417 (West Lockinge junction). When completed it is proposed that the road would be designated the A417.

99. The Cabinet approved the principle of direct delivery by developers of major infrastructure in June 2013. Such direct delivery of major infrastructure has benefits for the County Council such as the avoidance of cost over-runs. The WELR is to be part directly delivered by developers; it will be constructed in three stages, two of which (stage 1 from A417 in a north-westerly arc, and stage 2 from A338 in a broadly south-easterly arc) are to be built under S278 agreement by the developers of Crab Hill. The middle section (stage 3) is to be procured by the County Council using developer contributions secured from other developments in Wantage & Grove. The two sections delivered under a S278 agreement will require financial support towards their construction cost.
100. It is recommended that Cabinet approve the allocation of £2.450m the Local Transport Board funding secured as part of the Local Growth Fund allocation as a contribution towards the construction of stages 1 & 2 of the WELR due to the enhanced specification to enable it to function as a strategic road. That support would promote the early delivery of the two initial stages and enable the County Council to move towards completing the whole link between A338 & A417. The WELR will receive outline planning approval as part of the planning permission for the Crab Hill development expected to be issued by Vale of White Horse. A business case will be prepared prior to any call for expenditure on stage 3 of WELR.

Part 4 – Fees and Charges

101. As set out in Annex 7a there are also two proposed amendments to the Commons Search Charge and Supply of Copy Order which would be effective from May 2015.
102. Annex 7b also sets out a proposed new schedule of pre-application charging for highways advice and would be introduced from 1 June 2015. This is currently provided free of charge.

RECOMMENDATIONS

103. **The Cabinet is RECOMMENDED to:**
 - (a) **note the report and annexes;**
 - (b) **approve the return of £0.640m Supplementary Estimate relating to the Severe Weather Recovery Grant as set out in paragraph 64;**
 - (c) **approve the creation of the Government Initiatives Reserve and the contribution of £0.840m as set out in paragraph 77;**

- (d) **Approve the write off part of the developer contribution as set out in paragraph 69;**
- (e) **Approve the changes to fees and charges set out in Part 4 and Annex 7a and 7b;**
- (f) **Approve the changes to the Capital Programme set out in Annex 8c;**
- (g) **Approve the release of £3.9m to expand the Broadband programme and to contractually commit to the construction of the revised programme as set out in paragraph 97; and**
- (h) **Approve allocation of £2.450m Local Growth Fund capital funding as a contribution towards the construction of stages 1 and 2 of the Wantage Eastern Link Road by the developer of the Crab Hill development as set out in paragraphs 98 to 100.**

LORNA BAXTER

Chief Finance Officer

Background papers:

Directorate Financial Monitoring Reports to the end of February 2015

Business case for Phase 2 of the Better Broadband for Oxfordshire Programme and

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April 2015

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Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 April 2015
Budget Monitoring

Ref	Directorate	BUDGET 2014/15					Outturn Forecast Year end Spend/Income	Projected Year end Variation to Budget	Projected Year end Variance Traffic Light
		Original Budget	Brought Forward from 2013/14 Surplus + Deficit -	Virements to Date	Supplementary Estimates to Date	Latest Budget			
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)	£000 (8)	underspend - overspend + £000 (9)	(13)
CEF	Children, Education & Families								
	Gross Expenditure	443,422	-72	-18,039	0	425,311	428,155	2,844	G
	Gross Income	-340,804	0	21,207	0	-319,597	-319,597	0	G
		102,618	-72	3,168	0	105,714	108,558	2,844	A
SCS	Social & Community Services								
	Gross Expenditure	238,482	-513	2,419	110	240,498	243,467	2,969	G
	Gross Income	-23,758	0	-2,572	0	-26,330	-28,650	-2,320	R
		214,724	-513	-153	110	214,168	214,817	649	G
EE	Environment & Economy								
	Gross Expenditure	158,989	-121	3,397	1,629	163,894	167,701	3,807	A
	Gross Income	-77,457	0	-2,743	0	-80,200	-85,566	-5,366	R
		81,532	-121	654	1,629	83,694	82,135	-1,559	G
CEO	Chief Executive's Office								
	Gross Expenditure	31,302	0	2,871	0	34,173	36,447	2,274	R
	Gross Income	-10,554	0	-2,407	0	-12,961	-15,969	-3,008	R
		20,748	0	464	0	21,212	20,478	-734	A
PH1	Public Health								
	Gross Expenditure	26,846	0	-157	0	26,689	26,689	0	G
	Gross Income	-26,846	0	157	0	-26,689	-26,689	0	G
		0	0	0	0	0	0	0	
	Less recharges to other directorates	-30,743				-30,743	-30,743	0	G
		30,743				30,743	30,743	0	G
	Directorate Expenditure Total	868,298	-706	-9,509	1,739	859,822	871,716	11,894	G
	Directorate Income Total	-448,676	0	13,642	0	-435,034	-445,728	-10,694	A
	Directorate Total Net	419,622	-706	4,133	1,739	424,788	425,988	1,200	G

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		Original Budget	Brought Forward from 2013/14 Surplus + Deficit -	Virements to Date	Supplementary Estimates to Date	Latest Budget			
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)	£000 (8)	underspend - overspend + £000 (9)	(13)
	Contributions to (+)/from (-)reserves	-12,519	706	-125	435	-11,503	-11,503	0	
	Contribution to (+)/from(-) balances	3,000			-2,174	826	-374	-1,200	
	Pensions - Past Service Deficit Funding	830				830	830	0	
	Contingency	3,476		-3,408		68	68	0	
	Capital Financing	35,254				35,254	35,254	0	
	Interest on Balances	-4,548				-4,548	-4,548	0	
	Additional funding to be allocated					0	0	0	
	Strategic Measures Budget	25,493	706	-3,533	-1,739	20,927	19,727	-1,200	
	Unringfenced Government Grants	-14,832		-600		-15,432	-15,432	0	
	Council Tax Surpluses	-6,929				-6,929	-6,929	0	
	Revenue Support Grant	-80,623				-80,623	-80,623	0	
	Business Rates Top-Up	-36,390				-36,390	-36,390	0	
	Business Rates From District Councils	-28,607				-28,607	-28,607	0	
	Council Tax Requirement	277,734	0	0	0	277,734	277,734	0	

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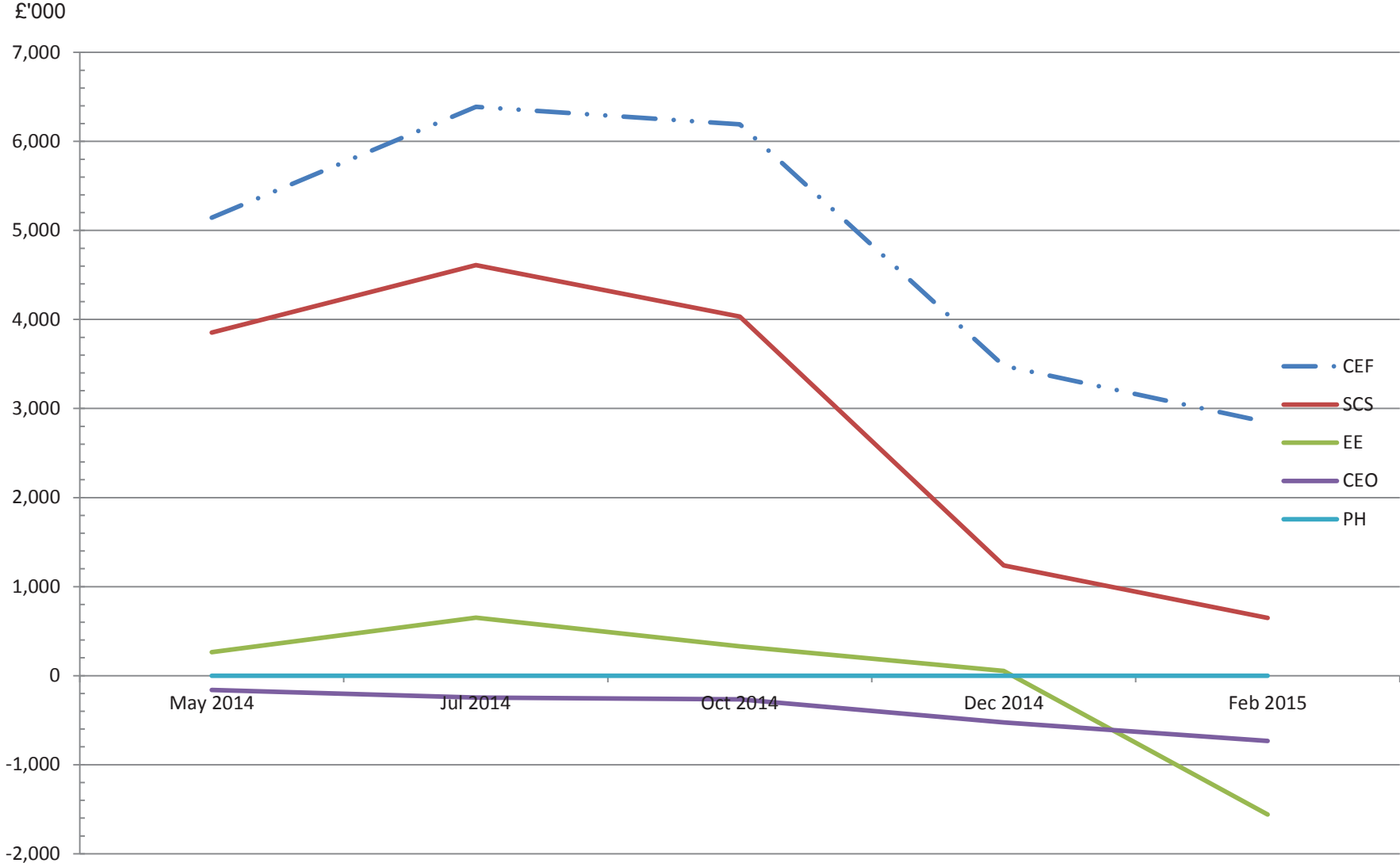
KEY TO TRAFFIC LIGHTS	On track to be within + /- 2% of year end budget	G
	On track to be within + /- 5% of year end budget	A
	Estimated outturn showing variance in excess of + /- 5% of year end budget	R

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Ref	Directorate	Projected Year end Variation				
		May 2014 underspend - overspend + £000	Aug 2014 underspend - overspend + £000	Oct 2014 underspend - overspend + £000	Dec 2014 underspend - overspend + £000	Feb 2015 underspend - overspend + £000
(1)	(2)					
CEF	Children, Education & Families					
	Gross Expenditure	5,143	6,389	23,735	3,481	2,844
	Gross Income	0	0	-17,542	0	0
		5,143	6,389	6,193	3,481	2,844
SCS	Social & Community Services					
	Gross Expenditure	3,851	6,608	6,141	3,398	2,969
	Gross Income	1	-1,998	-2,109	-2,161	-2,320
		3,852	4,610	4,032	1,237	649
EE	Environment & Economy					
	Gross Expenditure	7,469	3,048	328	8,575	3,807
	Gross Income	-7,204	-2,398	0	-8,523	-5,366
		265	650	328	52	-1,559
CEO	Chief Executive's Office					
	Gross Expenditure	451	2,204	2,187	2,439	2,274
	Gross Income	-612	-2,451	-2,452	-2,965	-3,008
		-161	-247	-265	-526	-734
PH1	Public Health					
	Gross Expenditure	0	0	0	0	0
	Gross Income	0	0	0	0	0
		0	0	0	0	
	Directorate Expenditure Total	16,914	18,249	32,391	17,893	11,894
	Directorate Income Total	-7,815	-6,847	-22,103	-13,649	-10,694
	Directorate Total Net	9,099	11,402	10,288	4,244	1,200
Change compared position reported to the end of May 2014			2,303	1,189	-4,855	-7,899

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Ref	Directorate	BUDGET 2014/15					Outturn Forecast Year end Spend/Income	Projected Year end Variation	Projected Year end Variance Traffic Light
		Original Budget	Brought Forward from 2013/14 Surplus + Deficit -	Virements to Date	Supplementary Estimates to Date	Latest Estimate			
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)	£000 (8)	underspend - overspend + £000 (9)	(13)
CEF1	Education & Early Intervention								
	Gross Expenditure	98,271	0	-84	0	98,187	97.969	-218	G
	Gross Income	-49,806	0	-134	0	-49,940	-49.940	0	G
		48,465	0	-218	0	48,247	48,029	-218	G
CEF2	Children's Social Care								
	Gross Expenditure	52,215	0	3,604	0	55,819	58.845	3,026	R
	Gross Income	-4,768	0	-226	0	-4,994	-4.994	0	G
		47,447	0	3,378	0	50,825	53,851	3,026	R
CEF3	Children, Education & Families Central Costs								
	Gross Expenditure	6,172	-72	43	0	6,143	6.213	70	G
	Gross Income	0	0	-42	0	-42	-42	0	G
		6,172	-72	1	0	6,101	6,171	70	G
CEF4	Schools								
	Gross Expenditure	288,324	0	-21,602	0	266,722	266.688	-34	G
	Gross Income	-287,790	0	21,609	0	-266,181	-266.181	0	G
		534	0	7	0	541	507	-34	R
	Less recharges within directorate	-1,560	0	0	0	-1,560	-1.560	0	G
		1,560	0	0	0	1,560	1.560	0	G
	Directorate Expenditure Total	443,422	-72	-18,039	0	425,311	428,155	2,844	G
	Directorate Income Total	-340,804	0	21,207	0	-319,597	-319,597	0	G
	Directorate Total Net	102,618	-72	3,168	0	105,714	108,558	2,844	A

KEY TO TRAFFIC LIGHTS	On track to be within + /- 2% of year end budget
	On track to be within + /- 5% of year end budget
	Estimated outturn showing variance in excess of + /- 5% of year end budget

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Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 April 2015
Budget Monitoring

Ref	Directorate	BUDGET 2014/15					Outturn Forecast Year end Spend/Income	Projected Year end Variation	Projected Year end Variance Traffic Light
		Original Budget	Brought Forward from 2013/14 Surplus + Deficit -	Virements to Date	Supplementary Estimates to Date	Latest Estimate			
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)	£000 (8)	underspend - overspend + £000 (9)	(13)
SCS1	Adult Social Care								
	Gross Expenditure	206,098	-513	2,928	0	208,513	212,821	4,308	G
	Gross Income	-25,749	0	-2,660	0	-28,409	-30,729	-2,320	R
		180,349	-513	268	0	180,104	182,092	1,988	G
SCS2	Community Safety								
	Gross Expenditure	4,135	0	3	0	4,138	3,846	-292	A
	Gross Income	-1,659	0	-1	0	-1,660	-1,660	0	G
		2,476	0	2	0	2,478	2,186	-292	A
SCS3	Joint Commissioning								
	Gross Expenditure	8,730	0	-487	110	8,353	8,128	-225	R
	Gross Income	-2,693	0	89	0	-2,604	-2,604	0	G
		6,037	0	-398	110	5,749	5,524	-225	R
SCS4	Fire & Rescue and Emergency Planning								
	Gross Expenditure	26,329	0	-25	0	26,304	25,482	-822	G
	Gross Income	-467	0	0	0	-467	-467	0	G
		25,862	0	-25	0	25,837	25,015	-822	G
	Less recharges within directorate	-6,810	0	0	0	-6,810	-6,810	0	G
		6,810	0	0	0	6,810	0	G	
	Directorate Expenditure Total	238,482	-513	2,419	110	240,498	243,467	2,969	G
	Directorate Income Total	-23,758	0	-2,572	0	-26,330	-28,650	-2,320	R
	Directorate Total Net	214,724	-513	-153	110	214,168	214,817	649	G

KEY TO TRAFFIC LIGHTS

On track to be within + /- 2% of year end budget

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On track to be within + /- 5% of year end budget

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Estimated outturn showing variance in excess of + /- 5% of year end budget

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Financial Monitoring and Business Strategy Delivery Report
 CABINET - 21 April 2015
 Budget Monitoring

Pooled Budgets

Original Budget	Latest Budget		Projected Year end 2014	Projected Year end Variation December 2015	Change in Variance
£m	£m		£m	£m	£m
		<u>Older People's & Equipment Pool</u>			
92.256	93.979	Oxfordshire County Council	-0.275	+0.156	-0.298
90.610	90.510	Oxfordshire Clinical Commissioning Group	+0.013	+0.492	-0.511
182.866	184.489	Total Older People's & Equipment Pool	-0.262	+0.648	-0.809
		<u>Physical Disabilities Pool</u>			
11.902	12.127	Oxfordshire County Council	-0.063	+0.138	-0.094
7.219	7.219	Oxfordshire Clinical Commissioning Group	+0.197	+0.190	+0.033
19.121	19.346	Total Physical Disabilities Pool	+0.134	+0.328	-0.061
		<u>Learning Disabilities Pool</u>			
67.681	67.576	Oxfordshire County Council	+3.839	+3.498	+0.313
12.153	12.153	Oxfordshire Clinical Commissioning Group	+0.685	+0.625	+0.051
79.834	79.729	Total Learning Disabilities Pool	+4.524	+4.123	+0.364
171.839	173.682	Total Oxfordshire County Council	+3.501	+3.792	-0.079
109.982	109.882	Total Oxfordshire Clinical Commissioning Group	+0.895	+1.307	-0.427
281.821	283.564	Total Pooled Budgets	+4.396	+5.099	-0.506

Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 April 2015
Budget Monitoring

Ref	Directorate	BUDGET 2014/15					Outturn Forecast Year end Spend/Income £000 (8)	Projected Year end Variation underspend - overspend + £000 (9)	Projected Year end Variance Traffic Light (13)
		Original Budget £000 (3)	Brought Forward from 2013/14 Surplus + Deficit - £000 (4)	Virements to Date £000 (5)	Supplementary Estimates to Date £000 (6)	Latest Estimate £000 (7)			
(1)	(2)								
EE1	Strategy and Infrastructure								
	Gross Expenditure	11,659	0	1,337	0	12,996	14,579	1,583	R
	Gross Income	-2,920	0	-2,467	0	-5,387	-7,120	-1,733	R
		8,739	0	-1,130	0	7,609	7,459	-150	G
EE2	Commercial Services								
	Gross Expenditure	115,560	0	1,909	1,629	119,098	118,797	-301	G
	Gross Income	-51,801	0	191	0	-51,610	-52,985	-1,375	A
		63,759	0	2,100	1,629	67,488	65,812	-1,676	A
EE3	Oxfordshire Customer Services								
	Gross Expenditure	50,467	-121	151	0	50,497	53,022	2,525	R
	Gross Income	-41,433		-467	0	-41,900	-44,158	-2,258	R
		9,034	-121	-316	0	8,597	8,864	267	A
	Less recharges within directorate	-18,697	0	0	0	-18,697	-18,697	0	G
		18,697	0	0	0	18,697	18,697	0	G
	Directorate Expenditure Total	158,989	-121	3,397	1,629	163,894	167,701	3,807	G
	Directorate Income Total	-77,457	0	-2,743	0	-80,200	-85,566	-5,366	R
	Directorate Total Net	81,532	-121	654	1,629	83,694	82,135	-1,559	A

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KEY TO TRAFFIC LIGHTS

On track to be within + /- 2% of year end budget

On track to be within + /- 5% of year end budget

Estimated outturn showing variance in excess of + /- 5% of year end budget

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Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 April 2015
Budget Monitoring

Ref	Directorate	BUDGET 2014/15					Outturn Forecast Year end Spend/Income	Projected Year end Variation	Projected Year end Variance Traffic Light
		Original Budget	Brought Forward from 2013/14 Surplus + Deficit -	Virements to Date	Supplementary Estimates to Date	Latest Estimate			
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)	£000 (8)	underspend - overspend + £000 (9)	(13)
CEO1	Chief Executive & Business Support								
	Gross Expenditure	1,104	0	258	0	1,362	1,343	-19	G
	Gross Income	-567	0	0	0	-567	-784	-217	A
		537	0	258	0	795	559	-236	R
CEO2	Human Resources								
	Gross Expenditure	2,952	0	235	0	3,187	3,232	45	R
	Gross Income	-2,809	0	-29	0	-2,838	-2,972	-134	R
		143	0	206	0	349	260	-89	R
CEO3	Corporate Finance & Internal Audit								
	Gross Expenditure	3,951	0	68	0	4,019	4,389	370	R
	Gross Income	-3,705	0	-68	0	-3,773	-4,211	-438	R
		246	0	0	0	246	178	-68	G
CEO4	Law & Culture								
	Gross Expenditure	21,802	0	2,568	0	24,370	26,310	1,940	R
	Gross Income	-5,779	0	-2,307	0	-8,086	-10,210	-2,124	R
		16,023	0	261	0	16,284	16,100	-184	G
CEO5	Strategy & Communications								
	Gross Expenditure	1,508	0	-258	0	1,250	1,201	-49	A
	Gross Income	-1,370	0	-3	0	-1,373	-1,468	-95	R
		138	0	-261	0	-123	-267	-144	R

Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 April 2015
Budget Monitoring

Ref	Directorate	BUDGET 2014/15					Outturn Forecast Year end Spend/Income £000 (8)	Projected Year end Variation underspend - overspend + £000 (9)	Projected Year end Variance Traffic Light (13)
		Original Budget £000 (3)	Brought Forward from 2013/14 Surplus + Deficit - £000 (4)	Virements to Date £000 (5)	Supplementary Estimates to Date £000 (6)	Latest Estimate £000 (7)			
(1)	(2)								
CEO6	Corporate & Democratic Core								
	Gross Expenditure	3,661	0	0	0	3,661	3,648	-13	G
	Gross Income	0	0	0	0	0	0	0	G
		3,661	0	0	0	3,661	3,648	-13	G
	Less recharges within directorate	-3,676				-3,676	-3,676	0	G
		3,676				3,676	3,676	0	G
	Directorate Expenditure Total	31,302	0	2,871	0	34,173	36,447	2,274	R
	Directorate Income Total	-10,554	0	-2,407	0	-12,961	-15,969	-3,008	R
	Directorate Total Net	20,748	0	464	0	21,212	20,478	-734	A

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KEY TO TRAFFIC LIGHTS	On track to be within + /- 2% of year end budget	G
	On track to be within + /- 5% of year end budget	A
	Estimated outturn showing variance in excess of + /- 5% of year end budget	R

Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 April 2015
Budget Monitoring

Ref	Directorate	BUDGET 2014/15					Outturn Forecast Year end Spend/Income £000 (8)	Projected Year end Variation underspend - overspend + £000 (9)	Projected Year end Variance Traffic Light (13)
		Original Budget £000 (3)	Brought Forward from 2013/14 Surplus + Deficit - £000 (4)	Virements to Date £000 (5)	Supplementary Estimates to Date £000 (6)	Latest Estimate £000 (7)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(13)
PH1	Public Health								
	Gross Expenditure	26,846		-157	0	26,689	24,323	-2,366	R
	Gross Income	-26,846		157	0	-26,689	-26,689	0	G
		0	0	0	0	0	-2,366	-2,366	
	Transfer underspend to Grants & Contributions Reserve at year end	0				0	2,366	2,366	
	Less recharges within directorate	0 0				0 0	0 0	0 0	0 0
	Directorate Expenditure Total	26,846	0	-157	0	26,689	26,689	0	G
	Directorate Income Total	-26,846	0	157	0	-26,689	-26,689	0	G
	Directorate Total Net	0	0	0	0	0	0	0	

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KEY TO TRAFFIC LIGHTS	On track to be within + /- 2% of year end budget	G
	On track to be within + /- 5% of year end budget	A
	Estimated outturn showing variance in excess of + /- 5% of year end budget	R

**Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 April 2015**

Supplementary Estimates

SUPPLEMENTARY ESTIMATES REQUESTED THIS REPORT

Directorate	Month of Cabinet meeting	Narration	Budget book line	Service Area	Permanent / Temporary	Expenditure + increase / - decrease £000	Income - increase / + decrease £000
Inter-directorate	April	Severe Weather Recovery Grant	SM	Strategic Measures	T	0.0	640.0
			EE2-31 to EE2-35	Network & Asset Management (Excluding On/Off Street Parking and Park & Rides)	T	-640.0	0.0
Grand Total						0.0	0.0

MEMORANDUM

SUPPLEMENTARY ESTIMATES PREVIOUSLY REPORTED BUT NOT ACTIONED DUE TO TIMING OF DECISION AND MONTH END

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Directorate	Month of Cabinet meeting	Narration	Budget book line	Service Area	Permanent / Temporary	Expenditure + increase / - decrease £000	Income - increase / + decrease £000
						0.0	0.0
Grand Total						0.0	0.0

**Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 April 2015**

Ringfenced Government Grant Details - 2014/15

Directorate	2014/15 Budget Book	In year Adjustments / New Allocations reported in February 2015	In year Adjustments/ New Allocations reported this time	Latest Allocation
	£m	£m	£m	£m
Children, Education & Families				
Ringfenced Grants				
Asylum UASC Fieldwork (reimbursement from Home Office)	656			656
Dedicated Schools Grant (DfE)	292,502	-24,364	125	268,263
Intensive Interventions Programme (DfE) 2014/15	180	50		230
Intensive Interventions Programme (DfE) 2013/14		50		50
Education Funding Agency - Sixth Form Funding and Threshold	7,131	-2,142		4,989
PE and Sport Grant 2013/14 (paid April 2014)		708		708
PE and Sport Grant 2014/15 (£1.013m payable in 2014/15 with a further instalment of £0.723m in April 2015)		1,013		1,013
Music (moved to the Chief Executive's Office)	642	-642		0
Pupil Premium	11,668	-641		11,027
Moderation and Phonics Grant		0		0
Remand Framework	144	-50		94
Unpaid Work Grant		11		11
Youth Justice Board	636	100		736
Universal Infant Free Schools Grant	0	4,052		4,052
		0		
Total Children, Education & Families	313,559	-21,855	125	291,829
Social & Community Services				
Reducing Delayed Transfers of Care Attributable to Social Care Revenue Grant		520		520
Total Social & Community Services	0	520	0	520

**Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 April 2015**

Ringfenced Government Grant Details - 2014/15

Directorate	2014/15 Budget Book	In year Adjustments / New Allocations reported in February 2015	In year Adjustments/ New Allocations reported this time	Latest Allocation
	£m	£m	£m	£m
Environment & Economy				
Environment & Economy Directorate Grants				
<u>Strategy & Infrastructure</u>				
Bus Service Operators Grant (BSOG)		795		795
Local Sustainable Transport Fund Grant	535	0		535
<u>Commercial Services</u>				
Natural England - National Trails	230	10		240
<u>Oxfordshire Customer Services</u>				
Skills Funding Agency - Adult Education	3,899	0		3,899
Education Funding Agency	285	-76		209
Subtotal Environment & Economy Directorate Grants	4,949	729	0	5,678
Grants held on behalf of Local Enterprise Partnership				
Local Enterprise Partnership Core Funding	500	0		500
Regional Growth Fund - Oxford Innovation Business Support		1,961		1,961
City Deal Skills Grant	0	370		370
Subtotal Grants held on behalf of Local Enterprise Partnership	500	2,331	0	2,831
Total Environment & Economy	5,449	3,060	0	8,509

**Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 April 2015**

Ringfenced Government Grant Details - 2014/15

Directorate	2014/15 Budget Book	In year Adjustments / New Allocations reported in February 2015	In year Adjustments/ New Allocations reported this time	Latest Allocation
	£m	£m	£m	£m
Public Health				
Public Health Grant	26,086			26,086
Total Public Health	26,086	0	0	26,086
Chief Executive's Office				
Arts Council		15	48	63
Find your Voice		2		2
Music (moved from Children, Education & Families)		642		642
Total Chief Executive's Office	0	659	48	707
Total	345,094	-17,616	173	327,651

**Financial Monitoring & Business Strategy Delivery Report
CABINET 21 April 2015**

**Oxfordshire County Council's Treasury Management Lending List
as at 25 March 2015**

Counterparty Name	Lending Limits		
	Standard Limit £	Group Limit £	Group Period Limit
PENSION FUND Call Accounts / Money Market Funds			
Santander UK plc - PF A/c			O/N
Lloyds TSB Bank plc - Callable Deposit A/c (OXFORDCCPEN)			100 days
Ignis Sterling Liquidity Fund - (Pension Fund)			6 mths
Svenska Handelsbanken - Call A/c (Pension Fund)			6 mths
Call Accounts / Money Market Funds			
Santander UK plc - Main A/c	5,000,000	5,000,000	a O/N
Close Brothers Ltd - 95 day notice A/c	10,000,000	10,000,000	d 100 days
Lloyds TSB Bank plc - Callable Deposit A/c	25,000,000	25,000,000	b 100 days
Svenska Handelsbanken - Call A/c	25,000,000	25,000,000	c 6 mths
Goldman Sachs Sterling Liquid Reserves Fund	25,000,000		6 mths
Deutsche Managed Sterling Fund	25,000,000		6 mths
Federated (Prime Rate)	12,000,000		6 mths
Ignis Sterling Liquidity Fund - (County Council)	25,000,000		6 mths
Morgan Stanley Sterling Liquidity Fund	5,000,000		O/N
Legal and General Investment Management	25,000,000		6 mths
Money Market Deposits			
Santander UK plc Time Deposit Facility	5,000,000	5,000,000	a O/N
Bank of Montreal	25,000,000		6 mths
Bank of Nova Scotia	25,000,000		6 mths
Barclays Bank Plc	15,000,000		100 days
Canadian Imperial Bank of Commerce	25,000,000		6 mths
Close Brothers Ltd	10,000,000	10,000,000	d 100 days
Commonwealth Bank of Australia	25,000,000		6 mths
Coventry Building Society	15,000,000		100 days
Credit Suisse	15,000,000		100 days
DBS Bank (Development Bank of Singapore)	25,000,000		6 mths
Debt Management Account Deposit Facility	100% Portfolio		6 mths
Goldman Sachs International Bank	15,000,000		100 days
English, Welsh and Scottish Local Authorities (limit applies to individual authorities)	30,000,000		3 years
HSBC Bank plc	25,000,000		6 mths
Lloyds TSB Bank plc	25,000,000	25,000,000	b 100 days
Landesbank Hessen-Thuringen (Helaba)	20,000,000		100 days
National Australia Bank	25,000,000		6 mths
National Bank of Canada	10,000,000		100 days
Nationwide Building Society	15,000,000		100 days
Oversea-Chinese Banking Corp	25,000,000		6 mths
Rabobank Group	25,000,000		6 mths
Royal Bank of Canada	25,000,000		6 mths
Standard Chartered Bank	25,000,000		6 mths
Svenska Handelsbanken	25,000,000	25,000,000	c 6 mths
Toronto-Dominion Bank	25,000,000		6 mths
United Overseas Bank	25,000,000		6 mths

Financial Monitoring and Business Strategy Delivery Report
 CABINET - 21 October 2014
 EARMARKED RESERVES

Earmarked Reserves	2014/15 - forecast as at 31 October, 2014				October 2014 Forecast Balance at 31 March 2015 £000	Change in Closing Balance Forecast £000	Commentary
	Balance at 1 April 2014 £000	Movement		Forecast Balance at 31 March £000			
		Contributions from Reserve £000	Contributions to Reserve £000				
Revenue Reserves							
Schools' Reserves	25,444	-10,500		14,944	14,944		
Cross Directorate Reserves							
Vehicle and Equipment Reserve	2,399	-1,738	1,002	1,663	1,663		Forecast includes funding for Fire & Rescue Service vehicles and equipment.
Grants and Contributions Reserve	20,598	-10,941	3,691	13,348	12,871	477	Forecast includes 4.623m Dedicated Schools Grant and £5.898m Public Health Grant.
ICT Projects	1,424	-844	231	811	675	136	To be used to fund ICT projects that span financial years including Framework-i in CE&F and the replacement for OCN
Total Cross Directorate	24,421	-13,523	4,924	15,822	15,209	613	
Directorate Reserves							
CE&F							
CE&F Commercial Services	990	-583	51	458	426	32	To be used to support commercial services within CE&F. Includes Oxfordshire Children's Safeguarding Board (£0.148m), Outdoor Education Centres (£0.278m).
Joint Working with Police	272	-272					To fund a two year project due to anticipated increase in referrals and work. Planned to be spent by October 2014.
School Intervention Fund	1,116	-830		286	286		For school improvement projects in line with Education Strategy.
Thriving Families	1,745	-790		955	955		Will be used to fund Thriving Families project in 2013/14 and 2014/15 along with government grant.
Children's Social Care	20	-20					Balance of carry forwards from 2011/12 to be spent in 2014/15. Includes balance of funding for Framework i developments post, volunteer co-ordinator post, work on adoption process and Corporate Parenting review.
Foster Carer Loans	201		17	218	201	17	To meet Children's Act loans write off and interest costs in future years.
Academies Conversion Support	619	-439		180	99	81	To manage the costs arising in legal services, human resources, property, finance and other areas as a consequence of school conversions to academies, and to provide the opportunity to investigate and implement alternate trust structures for groups of schools considering conversion to academies.
Staff Training & Development	102	-102					Balance of funding agreed by Council in February 2011 for training and staff development towards new ways of working following restructure within CE&F. Balance of apprentice carry forward funding. To be spent by 2014/15.
CE&F Pay Protection Costs	282			282	282		To meet pay protection costs. Amount required being reviewed as Directorate has agreed to cease pay protection. Directorate Leadership Team to discuss whether part of the balance will offset other pressures expected in 2014-15
Early Intervention Service Reserve	362	-163		199	199		To fund various projects with the Early Intervention Service and the replacement of equipment
Total CE&F	5,709	-3,199	68	2,578	2,448	130	
S&CS							
Older People Pooled Budget Reserve	2,878	-1,178	530	2,230	1,700	530	To be used in future years as agreed by the Joint Management Group
Physical Disabilities Pooled Budget Reserve	1,044	-500		544	544		To be used in future years as agreed by the Joint Management Group
Learning Disabilities Pooled Budget Reserve	95			95	95		To be used in future years as agreed by the Joint Management Group
Fire Control	408	-258		150	150		This reserve holds the funding agreed on the fire control project (Oxfordshire/Berkshire/Buckinghamshire Fire Control Centre) and the Fire Link projects which will be used in future years.
Fire & Rescue & Emergency Planning Reserve	129	-73		56	56		To be used for unbudgeted fire hydrant work and renewal of IT equipment
Community Safety Reserve	155			155	155		This reserve will be used for improvements to play areas at the Wheatley and Redbridge Gypsy and Travellers sites and to support the cost of complex Trading Standards investigations.
Total S&CS	4,709	-2,009	530	3,230	2,700	530	

Financial Monitoring and Business Strategy Delivery Report
 CABINET - 21 October 2014
 EARMARKED RESERVES

Earmarked Reserves	2014/15 - forecast as at 31 October, 2014				October 2014 Forecast Balance at 31 March 2015 £000	Change in Closing Balance Forecast £000	Commentary
	Balance at 1 April 2014 £000	Movement		Forecast Balance at 31 March £000			
		Contributions from Reserve £000	Contributions to Reserve £000				
E&E							
Highways and Transport Reserve	385	-352		33	33		One off budget contribution will now be used to support bridges investigation work in 2014/15. Remaining funding available for the Area Stewardship scheme This surplus has arisen under the operation of the Road Traffic Regulation Act 1984 (section 55). The purposes for which these monies can be used are defined by statute and a summary of the income and expenditure is included in the Provisional Outturn Report to Cabinet in June.
Area Stewardship	137	-137					
On Street Car Parking	2,086	-1,752	1,111	1,445	1,145	300	
Countryside Ascott Park - Historical Trail	21		1	22	22		To be used for energy saving schemes in the future
Carbon Reduction	60	-60			60	-60	
SALIX Energy Schemes	297	-70		227	227		This reserve holds the revenue proportion of the unutilised element of the performance reward grant secured by the Oxfordshire Waste Partnership (OWP) To fund engineering work at Dix Pit waste management site To fund financial liabilities due to the cessation of landfill site contracts, contribution to the capital programme with regard to waste recycling strategy and the of EFW architectural enhancements due to revised planning conditions. To meet disposal costs in excess of the 4% eligible to be charged against capital receipts To meet the costs of monitoring Section 106 agreements This reserve is to ring-fence funding relating to the West End Project To be used to invest in the business plus a contingency for unforeseen costs Investment fund for the implementation of the asset rationalisation strategy To be spent on Job Clubs in 2014/15 To fund the Minerals and Waste project Will be used to support the joint-use agreements with the district councils in future years. This reserve contains LABGI funding that has been allocated by Cabinet to support the Local Enterprise Partnership that will be spent in 2013/14 and 2014/15. It is proposed to transfer this reserve to Environment & Economy from 2013/14.
Dix Pit WRC Development	13	-13					
Oxfordshire Waste Partnership Joint Reserve	57	-57					
Dix Pit Engineering Works & WRC Development	826	-96		730	826	-96	To fund engineering work at Dix Pit waste management site To fund financial liabilities due to the cessation of landfill site contracts, contribution to the capital programme with regard to waste recycling strategy and the of EFW architectural enhancements due to revised planning conditions. To meet disposal costs in excess of the 4% eligible to be charged against capital receipts To meet the costs of monitoring Section 106 agreements This reserve is to ring-fence funding relating to the West End Project To be used to invest in the business plus a contingency for unforeseen costs Investment fund for the implementation of the asset rationalisation strategy To be spent on Job Clubs in 2014/15 To fund the Minerals and Waste project Will be used to support the joint-use agreements with the district councils in future years. This reserve contains LABGI funding that has been allocated by Cabinet to support the Local Enterprise Partnership that will be spent in 2013/14 and 2014/15. It is proposed to transfer this reserve to Environment & Economy from 2013/14.
Waste Management	528	-148		380	528	-148	
Property Disposal Costs	201	-82		119	175	-56	To be used to develop the Customer Service Centre and the Transforming Oxfordshire Customer Services Project Contingency in case of an overspend if income received is less than budget NEW RESERVE - To hold Oxford Western Conveyance flood relief scheme contributions This reserve is to ring-fence funding for the Oxfordshire & Buckinghamshire Partnership graduate teacher training programme
Developer Funding (Revenue)	410	-64	169	515	515		
West End Partnership	56	-30		26	26		2013/14 commitments not paid by year end. Will be used in 2014/15 This provides cover for any unbudgeted CIPFA trainee costs - pay costs fluctuate according to the qualification level that the current trainees have reached
Catering Investment Fund (formerly FWT)	1,594	-480		1,114	1,114		
Asset Rationalisation	637	-438		199		199	This was used to support the project in 2014/15 This will be used to fund future elections. In years where no County Elections take place any underspend on the Council Elections budget will be transferred to this reserve. To be used for refurbishing the Registration buildings and facilities To be used to update software & hardware to maintain an effective library management system.
Job Clubs	102	-102					
Minerals and Waste Project	111	-60		51		51	To be used to support the joint-use agreements with the district councils in future years. This reserve contains LABGI funding that has been allocated by Cabinet to support the Local Enterprise Partnership that will be spent in 2013/14 and 2014/15. It is proposed to transfer this reserve to Environment & Economy from 2013/14.
Joint Use (moved from CE&F)	1,077	-255	235	1,057	1,276	-219	
LABGI Funding to support Local Enterprise Partnership (Moved from Corporate)	278	-8		270	186	84	To be used to develop the Customer Service Centre and the Transforming Oxfordshire Customer Services Project Contingency in case of an overspend if income received is less than budget NEW RESERVE - To hold Oxford Western Conveyance flood relief scheme contributions This reserve is to ring-fence funding for the Oxfordshire & Buckinghamshire Partnership graduate teacher training programme
OCS Development Reserves	1,063	-891		172	863	-691	
Money Management Reserve	150	-150					2013/14 commitments not paid by year end. Will be used in 2014/15 This provides cover for any unbudgeted CIPFA trainee costs - pay costs fluctuate according to the qualification level that the current trainees have reached
NEW RESERVE - Oxford Western Conveyance			350	350	350		
Oxfordshire - Buckinghamshire partnership	198			198	198		This was used to support the project in 2014/15 This will be used to fund future elections. In years where no County Elections take place any underspend on the Council Elections budget will be transferred to this reserve. To be used for refurbishing the Registration buildings and facilities To be used to update software & hardware to maintain an effective library management system.
Total E&E	10,287	-5,245	1,866	6,908	7,544	-636	
Chief Executive's Office							2013/14 commitments not paid by year end. Will be used in 2014/15 This provides cover for any unbudgeted CIPFA trainee costs - pay costs fluctuate according to the qualification level that the current trainees have reached
Big Society Fund	16	-16					
CIPFA Trainees	58	-58			58	-58	This was used to support the project in 2014/15 This will be used to fund future elections. In years where no County Elections take place any underspend on the Council Elections budget will be transferred to this reserve. To be used for refurbishing the Registration buildings and facilities To be used to update software & hardware to maintain an effective library management system.
Change Management & New Ways of Working							
Coroner's Service	133	-93		40	133	-93	This was used to support the project in 2014/15 This will be used to fund future elections. In years where no County Elections take place any underspend on the Council Elections budget will be transferred to this reserve. To be used for refurbishing the Registration buildings and facilities To be used to update software & hardware to maintain an effective library management system.
Council Elections			217	217	217		
Registration Service	675	-297		378	599	-221	This was used to support the project in 2014/15 This will be used to fund future elections. In years where no County Elections take place any underspend on the Council Elections budget will be transferred to this reserve. To be used for refurbishing the Registration buildings and facilities To be used to update software & hardware to maintain an effective library management system.
Cultural Services Reserve	1,506	-485	142	1,163	1,312	-149	
Total - CEO	2,388	-949	359	1,798	2,319	-521	
Directorate Reserves	23,093	-11,402	2,823	14,514	15,011	-497	

Financial Monitoring and Business Strategy Delivery Report
 CABINET - 21 October 2014
 EARMARKED RESERVES

Earmarked Reserves	2014/15 - forecast as at 31 October, 2014				October 2014 Forecast Balance at 31 March 2015 £000	Change in Closing Balance Forecast £000	Commentary
	Balance at 1 April 2014 £000	Movement		Forecast Balance at 31 March £000			
		Contributions from Reserve £000	Contributions to Reserve £000				
Corporate							
Carry Forward Reserve	1,085	-1,791	706		598	-598	The Carry Forward reserve allows budget managers to carry forward under and over spent budgets between financial years in accordance with the County Council's budget management arrangements, subject to Cabinet approval. This reserve is being used to support the implementation of the business strategies and the Medium Term Financial Plan. Updated to include estimated forecast use of the reserve on agreed projects in 2013/14. This will be updated to reflect actual expenditure at the end of March 2014.
Efficiency Reserve	4,253	-3,530	100	823	1,190	-367	
Corporate Total	5,338	-5,321	806	823	1,788	-965	
Total Revenue Reserves	78,296	-40,746	8,553		46,952	-849	
Other Reserves							
Insurance Reserve	3,482		435	3,917	3,917		
Capital Reserves							
Capital Reserve	19,442			19,442	19,442		This reserve has been established for the purpose of financing capital expenditure in future years. Contribution of £1.147m from the Waste Management Reserve relates to the waste recycling strategy and the of EfW architectural enhancements due to revised planning conditions.
Rolling Fund Reserve	2,050		491	2,541	2,541		
Prudential Borrowing Reserve	7,530	-94	950	8,386	8,386		This reserve has been established to facilitate, through forward funding, the timely provision of infrastructure that supports planned growth. This reserve was created as part of the 2008/09 budget setting process to meet the costs of borrowing for increased funding for the capital programme. Similar contributions are to be made each year with draw downs being required as costs are incurred.
Total Capital Reserves	29,022	-94	1,441	30,369	30,369		
Cash Flow Reserves							
Budget Reserve - 2009/10 to 2013/14							The creation of a budget reserve was agreed as part of the 2009/10 budget setting process. This sum will be available to spend on a one-off basis in future years when there are limited resources available to allocate in the Medium Term Financial Plan.
Budget Reserve - 2013/14 to 2016/17	19,393	-13,961	2,258	7,690	6,625	1,065	
Total Cash Flow Reserves	19,393	-13,961	2,258	7,690	6,625	1,065	This reserve is being used to manage the cash flow implications of the variations to the Medium Term Financial Plan.
Total Other Reserves	51,897	-14,055	4,134	41,976	40,911	1,065	
Total Reserves	130,193	-54,801	12,687	88,079	87,863	216	

Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 April 2015
General Revenue Balances

Date	Forecast 2014/15		Budget 2014/15 £m
	£m	£m	
General Balances: Outturn 2013/14	18.455		17.409
County Fund Balance		18.455	17.409
Planned Contribution to Balances		3.000	3.000
Planned Contribution from Balances			
Original forecast outturn position 2013/14		21.455	20.409
Additions			
		0.000	0.000
Calls on balances deducted			
Jul-14 Contribution to Insurance Reserve from Strategic Measures	-0.435		
Oct-14 Learning Disabilities: Quality Assurance & Project Management Costs	-0.110		
Total calls on balances		-0.545	-2.000
Net General Balances		20.910	18.409

Total Gross Expenditure Budget	833.314	833.314
General Balances as a % of Gross Expenditure	2.51%	2.21%
Net Balances	20.910	
Calls on / returns to balances agreed but not actioned		
	0.000	
Calls on / returns to balances requested in this report		
Forecast Variation at Year End		
Less forecast directorate overspend (as set out in Annex 1)	-1.200	
Add estimated underspend on Strategic Measures	0.971	
Revised Outturn position	20.681	

Severe Weather Recovery Grant	
Grant received in March 2014	3.039
less planned use of grant for schemes in 2014/15	-1.629
Grant returned to balances as not required in 2014/15	0.640
Remaining total available to spend in 2015/16	2.050

**Financial Monitoring and Business Strategy Delivery Report
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2014/15 Review of Charges						Proposed Fees and Charges for Cabinet approval	
Ref.	Service Area	Charging Objectives	Type of Charge	Effective Date	Rate	Effective Date	Proposed Rate
EE2-3	Network & Asset Management	Recovery of full costs	Supply of Highway related information, including Personal Search Fees: Con29 Property Search	23/04/2013	£31.00	01/05/2015	£29.85
EE2-35	Definitive Map & Common	Recover Costs	Supply of Highway (rights of way) related information - Supply of copy order (on advertising notice)	01/04/2015	£59.00	01/05/2015	£3.50

Highlighted cells indicate an amendment or correction to the Review of Charges 2015-16

Financial Monitoring and Business Strategy Delivery Report
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Pre-Application Charging for Highways Advice – New Charge

Prospective housing and commercial developers in Oxfordshire often approach the County Council for technical advice on their proposed schemes before they formally submit their planning applications. This advice can prove to be of significant benefit to them and can make for a much swifter process at the formal application stage, as such advice can often point up areas where scheme revisions are required or it may highlight the need for further technical studies to be undertaken.

At present, pre-application advice is provided by the County Council entirely free of charge. In the initial instance, this is usually done through our "Single Response" process where major development proposals (schemes of 10 dwellings or more) are concerned. However, that initial advice cannot infrequently generate further requests for follow-up advice, site visits and meetings at the pre-application stage- all of which can generate considerable demands on officer time.

Although they are required by law to provide an initial "substantive response" to pre-application enquiries free of charge, in their capacity as the local highways authority, several County Councils are now levying charges for any advice provided over and above their initial response. They are doing so by putting in place a standard set of charges that vary according to the scale of development proposed and the type of service required by the developer – for example, whether this is simply some further written advice, or whether the developer is seeking a meeting with officers of the authority to discuss the proposed scheme in more depth.

It is this kind of arrangement that officers would now like to introduce in Oxfordshire.

A draft charging schedule has accordingly been prepared (Annex 7) which, with the approval of Cabinet, would be introduced with effect from 1 June 2015, subject to any minor editing that may be necessary beforehand. The charges are broadly in line with those being levied elsewhere.

Based on the experiences of those other County Councils that already have such a scheme in place and having regard to the significant growth in development activity now being witnessed in Oxfordshire, we have made an assumption that the new charges could potentially yield an income of around £30,000 in its first year. This would be a valuable contribution to the costs of officer time in providing the service.

Approval to introduce new pre-application charges for highways advice provided by the County Council is therefore requested from Cabinet.

Financial Monitoring and Business Strategy Delivery Report
CABINET - 21 April 2015

Oxfordshire County Council Pre-Application Highways Advice (Major Development Proposals)

Free	Chargeable
<p>A Substantive Written Response to the first request for pre-application advice will be provided free of charge, on condition that the following information is supplied to the County Council:</p> <ol style="list-style-type: none"> 1. Site Plan(s) including proposed access points 2. Site Address 3. Description/Scale of Development <p>The Substantive Written Response will include:</p> <ol style="list-style-type: none"> a) An evaluation of the proposed development in the context of existing and emerging transport policies and strategies; b) An assessment of the proposed development in terms of highways safety considerations; c) An indication of any specific matters which would need to be addressed in order to make the proposed development acceptable in highways terms; d) Details of the transport documentation (e.g. Transport Assessments/Statements) that would need to be submitted with any subsequent planning application for the proposed development; <p>The above will be included as part of the County Council's "Single Response" to pre-application enquiries. The "Single Response" will also include comments from other County Council service areas (Education, Ecology, Archaeology etc.).</p> <p>However, <u>if only Highways advice is required at the pre-application stage then that should be made clear in the request.</u></p>	<p>If further written pre-application highways advice is required beyond the initial Substantive Written Response (refer previous column), or if site visits or meetings are requested, a fee will be charged in each case.</p> <p>Fees will be as follows:</p> <p>10-24 Dwellings</p> <ul style="list-style-type: none"> · Additional Written Response £200+ VAT · Meeting/Site Visit + Additional Written Response £300 + VAT <p>25-49 Dwellings</p> <ul style="list-style-type: none"> · Additional Written Response £400+ VAT · Meeting/Site Visit + Additional Written Response £600 + VAT <p>50-99 Dwellings</p> <ul style="list-style-type: none"> · Additional Written Response £800 + VAT · Meeting/Site Visit + Additional Written Response £1,200 + VAT <p>100 -199 Dwellings</p> <ul style="list-style-type: none"> · Additional Written Response £1,000 + VAT · Meeting/Site Visit + Additional Written Response £1,500 + VAT

Financial Monitoring and Business Strategy Delivery Report
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Free	Chargeable
	<p>200-399 Dwellings or 1,000m²-4,999m² B1-B8 (Business) or 1,000-3,499 m² A1 (Retail) Use</p> <ul style="list-style-type: none"> · Additional Written Response £1,200 + VAT · Meeting/Site Visit + Additional Written Response £1,800 + VAT <p>400 or more Dwellings or 5,000m² or more B1-B8 (Business) or 3,500m² or more A1 (Retail) Use</p> <ul style="list-style-type: none"> · Additional Written Response £1,500 + VAT · Meeting/Site Visit + Additional Written Response £2,000 + VAT <p>For Additional Written Responses, the following information should be provided to the County Council on request:</p> <ol style="list-style-type: none"> 1. Details of the existing use of the site, including any planning history, if appropriate 2. Description of the proposed development, with sketch plans if available 3. Scoping for a Transport Statement/Assessment or a draft of these documents 4. Any further information considered critical to the proposal at the pre-application stage 5. A letter confirming that the pre-application fee will be paid within 14 days of the receipt of an invoice <p>Meetings (other than any that take place on site) will be held at the offices of the County Council or relevant District Council. A qualified Engineer from the County Council's Transport Development Control Team will be present.</p> <p>Exemptions</p> <p>Charges will not be levied on:</p> <ul style="list-style-type: none"> · Enforcement enquiries · Registered Charities · Public or Voluntary Sector non-profit making developments · Any of the Oxfordshire District Councils

Notes:

1. The above are the charges that will generally apply. However, for mixed-use development proposals a higher fee may be charged than would be the case for the individual elements of the scheme. In these situations, please refer to the County Council's Major Planning Applications Team in the first instance

For proposals not covered by the above definitions please refer to the County Council's Major Planning Applications Team in the first instance

Cabinet 21 April 2015
Capital Programme: 2014/15 to 2018/19

Summary

Directorate	Latest Approved Capital Programme (Council 17 February 2015)			Latest Forecast			Variation			Current Year Expenditure Monitoring				Performance Compared to Original Programme (Council February 2014)		
	Current Year	Future Years	Total	Current Year	Future Years	Total	Current Year	Future Years	Total	Actual expenditure to date	Commitments	Expenditure Realisation Rate	Actuals & Commitments	Current Year	Variation	Use of Resources Variation
	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	%	%	£'000s	£'000s	%
Children, Education & Families 1 - OCC	37,101	126,688	163,789	37,233	126,705	163,938	132	17	149	26,503	8,841	71%	95%	32,654	4,579	14%
CEF Programme Reductions to be identified	0	-5,814	-5,814	0	-5,814	-5,814	0	0	0	0	0	0%	0%	0	0	0%
Social & Community Services	3,066	34,152	37,218	3,066	34,152	37,218	0	0	0	906	1,381	30%	75%	14,019	-10,953	-78%
Environment & Economy 1 - Transport	49,937	131,531	181,468	50,050	138,860	188,910	113	7,329	7,442	28,419	16,231	57%	89%	45,797	4,253	9%
Environment & Economy 2 - Other Property Development Programmes	10,666	24,086	34,752	10,520	24,232	34,752	-146	146	0	4,585	5,059	44%	92%	11,781	-1,261	-11%
Chief Executive's Office	874	4,775	5,649	874	4,775	5,649	0	0	0	219	35	25%	29%	871	3	0%
Total Directorate Programmes	101,644	315,418	417,062	101,743	322,910	424,653	99	7,492	7,591	60,632	31,547	60%	91%	105,122	-3,379	-3%
Schools Local Capital	2,500	4,861	7,361	2,500	4,861	7,361	0	0	0	2,207	62	88%	91%	1,907	593	31%
Earmarked Reserves	915	45,568	46,483	915	44,748	45,663	0	-820	-820					0	915	0%
OVERALL TOTAL	105,059	365,847	470,906	105,158	372,519	477,677	99	6,672	6,771	62,839	31,609	60%	90%	107,029	-1,871	-2%

Cabinet 21 April 2015

Capital Programme: 2014/15 to 2018/19

In-year Expenditure Forecast Variations

Project / Programme Name	Previous 2014/15 Forecast* £'000s	Revised 2014/15 Forecast £'000s	Variation £'000s	Comments
<u>Children, Education & Families Capital Programme</u>				
Oxford, Windmill - Expansion to 3FE (ED832)	0	450	450	Stage 2 approved.
Early Years Entitlement for Disadvantage 2 year olds	600	300	-300	Re-profiled to future years
Other Small Variations			-18	
CE&F TOTAL IN-YEAR VARIATION			132	
<u>Environment & Economy - Highways & Transport Capital Programme</u>				
Loop Farm Link Road	0	113	113	Stage 0b approved Cabinet Feb 15. Total budget required estimated at £11.8m - funding gap of £4.4m.
TRANSPORT TOTAL IN-YEAR VARIATION			113	
<u>Environment & Economy Capital Programme (excluding Transport)</u>				
Broadband (OxOnline) Project	6,624	6,478	-146	Re-profiled to future years
E&E TOTAL IN-YEAR VARIATION			-146	
CAPITAL PROGRAMME TOTAL IN-YEAR VARIATION			99	

*As approved by Council 17 February 2015

Cabinet 21 April 2015
Capital Programme: 2014/15 to 2018/19

New Schemes & Budget Changes

Project / Programme Name	Previous Total Budget* £'000s	Revised Total Budget £'000s	Variation £'000s	Comments
Children, Education & Families Capital Programme				
Existing Demographic Pupil Provision (Basic Needs Programme)	24,459	21,980	-2,479	Draw down of budget provision for the projects below. Complete July 2014. On site. Out of Tolerance approved for £0.297m includes £0.124m R&M works) Stage 2 approved. On-site. Funding agreement signed. Stage 2 approved.
Oxford, New Marston - (Phase 4) (ED798)	1,384	1,465	81	
Henley, Badgemore - (Phase 2) Expansion to 1FE (ED803)	1,903	2,200	297	
Banbury, Harriers Ground - Expansion to 2FE (ED878)	0	236	236	
Oxford, Windmill - Expansion to 3FE (ED832)	112	2,166	2,054	
Other Small Variations			-40	
CE&F TOTAL PROGRAMME SIZE VARIATION			149	
Environment & Economy - Highways & Transport Capital Programme				
Loop Farm Link Road	0	7,300	7,300	Stage 0b approved Cabinet Feb 15. Total budget required estimated at £11.8m - funding gap of £4.4m.
A40 Aston Hill stabilisation work	0	112	112	NEW PROJECT approved 11/3/15. Funding from earmarked reserve for subsidence sites.
Other Small Variations			30	
TRANSPORT TOTAL PROGRAMME SIZE VARIATION			7,442	
CAPITAL PROGRAMME TOTAL PROGRAMME SIZE VARIATION			674	

*As approved by Council 17 February 2015

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CABINET – 21st APRIL 2015

BUSINESS MANAGEMENT AND MONITORING REPORT QUARTER 3 2014-2015

Report by Head of Policy, Maggie Scott

Introduction

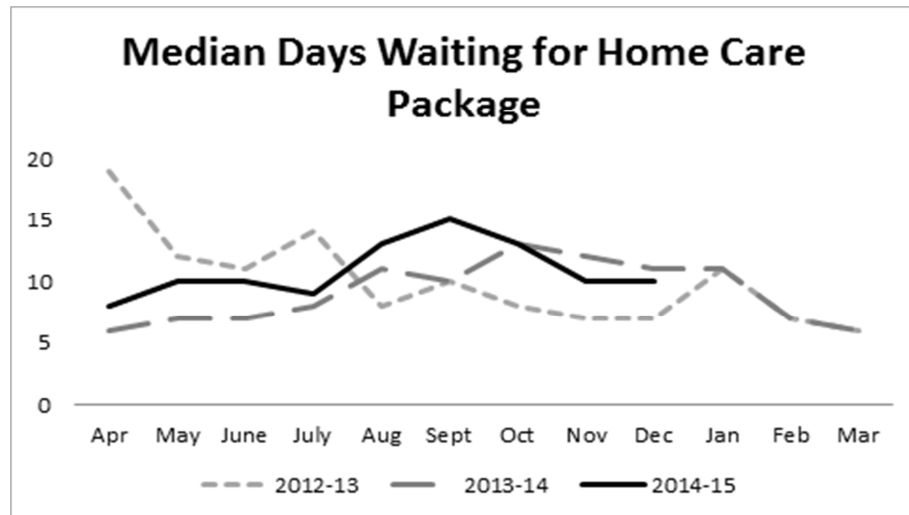
1. This paper provides details of performance for quarter three (October – December 2014) for Cabinet to consider. Performance dashboards are included at Annex 1 for information and discussion.
2. The **key achievements** this quarter are;
 - Improvements in assessments waiting list targets (paragraph 5).
 - Delayed transfer of care that are the responsibility of the council are close to target levels (6% above) and improving (paragraph 7).
 - Performance on keeping children safe appears good (paragraph 11).
 - Proportion of population claiming job seekers allowance is 1.3% better than national rate.
 - 94% of minerals and waste applications determined in 13 week deadline, above the projected target of 70%.
 - The number of major district planning applications on which County Council was consulted is 96% higher this quarter compared to same quarter last year. 90% have been responded to within the deadline. (paragraph 18).
 - Improvement in customer satisfaction rates for Carillion services, back up to quarter one rate (paragraph 19).
 - Broadband programme continuing to deliver ahead of schedule (paragraph 20).
3. The **key issues** this quarter remain largely the same as in quarter two. Cabinet are asked to take particular note of these issues;
 - Continuing low numbers of people accessing reablement services (paragraph 6).
 - Maintained delays for care packages to start (paragraph 8).
 - Rise in looked after children persistence absence rate (paragraph 13).
 - Mixed educational attainment rates (paragraph 14).
 - Continuing low percentage (33%) of S106 monies identified in the confirmed capital programme (paragraph 17).
 - Continuing decrease in fire stations availability for emergency response 100% of the time (paragraph 21,22).
 - All Public Health indicators are below target (paragraph 23, 24, 25).

Key Performance Issues

4. This section discusses the key performance issues that arise from the performance dashboards. The dashboards can be found in Annex 1.

Adult Social Care

5. The number of people on the **assessment waiting list** dropped consistently from the beginning of October until Christmas, when annual leave then marginally affected waiting times. 70% of people on the assessment waiting list are waiting for an Occupational Therapy assessment. People on waiting lists continue to be assessed and allocated based on presenting risk. Managers continue to meet monthly to review waiting lists and associated action plans in order to reduce lists further. Extra occupational therapists and social workers are being used temporarily to help reduce the waiting lists and also to review care packages to see if care worker resources can be redirected elsewhere.
6. This quarter 705 people started reablement which is 20% below the target. The under-performance is driven by low-levels of referrals for people in their own homes. Work to increase these referrals includes working with trust professionals, promoting services with GPs, ensuring appropriateness of referrals and working closely with the Community Voice initiative to ensure they know how and when to refer people. The performance scrutiny committee examined the issue in detail in January 2015, in particular the work that is underway in the workforce strategy to ensure that there were also enough staff available to care for people as a result of higher referral levels. The service will report progress back to the committee later this year. We are also raising with Oxford Health (the provider of the reablement service) whether they can increase activity to reduce delayed transfers of care where people are waiting for reablement.
7. **Delayed transfers of care** remain an issue this quarter and were examined by the Health Overview and Scrutiny Committee in November 2014. Overall delays are 43% above the target. Delays that are the responsibility of the council are close to target levels (6% above) and improving. In January social care delays have been better than the target level. The main challenge in reducing adult social care still further remains home care capacity.
8. The time for agencies to start **care packages** has remained constant this quarter at 11 days (target 7 days). The target was to reduce the median time taken to set up a care package, but it has increased in the year. New contracts were brought in at the beginning of November which provided guaranteed work for providers in the different areas of the county. In turn, this enables them to provide guaranteed hours for their employees. Those new contracts have helped to keep down delays for home care during the winter pressures.



9. Each local authority has been given additional funds to help reduce pressures on hospitals, in Oxfordshire's case £520k. This will be used in part to encourage new home care providers, who normally just work with people paying their own care, to also take on our own clients. We shall have to pay more for this and will use the additional funding to pay for this. Most of the rest of the extra resources are being used for the extra staffing resources described in paragraph 4.2.1.
10. The key issue remains ensuring enough capable people are willing to work in social care. Work continues to develop a workforce strategy for adult social care in Oxfordshire. Already, this has provided a significant amount of training to adult social care providers, many of which are small or medium sized enterprises with otherwise limited resources for training.

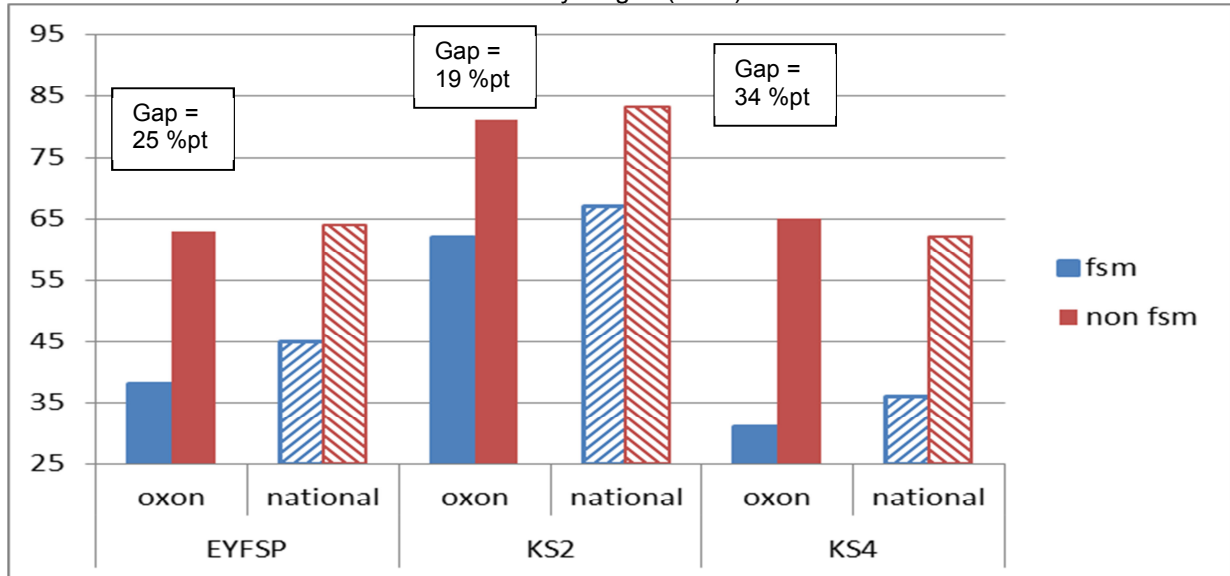
Children Education and Families

11. In terms of **keeping children safe**, performance this quarter appears good. All looked after and child protection cases remain allocated and adoptions remain on target. Repeat child protection plans are now on target. Compared to last year, there has been a 6% increase in children becoming looked after. Neglect remains the most prevalent reason for children becoming subject to plans, with sexual abuse showing the most marked rise. Where sexual abuse is the given reason, 31 children have started a plan within first 9 months of 2014/15 compared with 27 in the whole of last year. The growth of neglect cases, and the subsequent pressure, has been widely discussed during the service and resource planning process.

Category of Abuse (new CPP)	2013/14 National (Rate)	2013/14 Oxon (Rate)	2013/14 Oxon (No.)	2014/15 YTD (Rate)	2014/15 YTD (No.)
Neglect	42.1%	38.9%	225	45.9%	218
Emotional	33.0%	37.8%	219	28.8%	137
Sexual	4.7%	4.7%	27	6.5%	31
Physical	10.9%	4.5%	26	4.2%	20
Multiple	9.3%	14.2%	82	14.5%	69

12. The key issue remains the continuing increase in the number of children we are working with which causes pressure specifically on the timeliness of activity. Recorded visits to children on child protection plans is now 6.9% below target and recorded child protection reviews are 4.4% below target. Individual cases are being investigated to ensure children are being effectively safeguarded. Additionally, and while improving this quarter, 65 children are placed out of county and not in neighbouring authorities (15 above target). Numbers of missing children are also rising and a report outlining the trends and patterns and proposing a way forward for effective scrutiny will be considered by the performance scrutiny committee in March.
13. In terms of **closing the gap**, this quarter has seen a rise in looked after children's persistent absence rate (3% off target). After term 1, persistent absence of looked after children is worse than both the target and last year's level. In part this reflects the fact that it monitors only one term of the school year, and a week-long family illness during that term can cause a child to be identified as persistently absent. As the year advances this tends to even out, however the current performance remains worse than the same period last year. School absence of looked after children is monitored on a daily basis, with all absences reported to the Virtual School, who oversee the support to looked after children, providing additional support where necessary.
14. Lead indicators for **educational attainment** show mixed performance. While the proportion of primary and secondary schools that are judged good or outstanding has remained constant there has been a decrease in the rating for five primary schools. A programme of support is in place for these five schools.
15. Equally the release of attainment information shows varying performance across Oxfordshire schools. Ten schools are below Key Stage 2 floor standard but only one secondary school now falls below the secondary school floor standard (compared to 7 in 2013). Oxfordshire's final performance at Key Stage 4 was better than expected, with 59.4% of young people achieving at least 5 GCSEs grades A*-C including in English and maths. This ranks Oxfordshire 44th out of 152 local authorities for this measure.
16. The educational attainment performance of looked after children remains below target, although progress rates for these children are generally on target. Similarly indicators for school action plus children are below target although performance remains in line with the national average. The underperformance of children in receipt of free school meals in Oxfordshire also remains a concern, with eligible children performing markedly below the national cohort.

FSM and non FSM attainment at different key stages (2014)



Environment & Economy

17. The percentage of **s106 monies** held, the use of which is identified in the confirmed programme continues to be an issue this quarter. 33% of monies held are identified, less than 3% up on the previous quarter. A significant proportion of the remaining £47.74m will be used against future capital schemes yet to appear in the programme. The Council do not yet hold all the monies as developments due to make payments have not yet reached the stages which would trigger the requirements to pay.
18. The rate of **district planning applications** responded to within the agreed deadline has once again been exceeded (10% above target), showing that the Single Response process is efficient.
19. **Customer satisfaction** rates for Carillion services have improved this quarter, up 8.2% from the previous quarter. Continuing problems associated with building and maintenance, communications and problem solving are keeping the rate just below the 80% target. Action plans and reviews remain in place to address the shortfalls and will be considered by the performance scrutiny committee in March.
20. The **Broadband programme** continues to deliver ahead of schedule; 33,000 properties now (*February 2015*) have access to super-fast broadband. Further investment (£3.9m) has now also been made into the programme. Plans are also in place to extend fibre broadband coverage to business parks in the county.

Oxfordshire Fire & Rescue Service

21. Fire stations availability for **emergency response** remains below target (89% versus target of 100%). Operational resource availability is currently a challenge set against a background of a renewed overtime ban. The raw data captured for this measure does not include the additional operational

availability created as a result of strategic positioning of the two resilience pumps. On some stations the improvement on availability is up to 10% as a result of using the resilience pumps. The service are now looking to also capture standby data to ensure there is a true indication of availability.

22. On call recruitment has recently been successful and is likely to result in up to 20 new trainees commencing in spring 2015, additional resources have been provided to train this bigger group, which is twice the size of the usual quarterly intake. There will obviously be a lag before they have an impact on availability.

Public Health

23. Although some data is not yet available overall performance on all public health success indicators is below target. The **National Childhood Measurement programme** takes place annually between January and June. The increase in numbers of children being measured has led to more children being identified as obese. There are a number of work streams in place to address this issue and the specification for the Child Weight Management Service is currently being refreshed for procurement later in the year.
24. Uptakes of **health checks** have improved this quarter, although remain slightly below target for the year. The low numbers recorded of high cardiovascular risk may be due to underreporting. Plans are in place to improve uptake rates including through public communications and training primary care staff.
25. As noted in quarter two, the numbers of **smokers** supported to become '4 week quitters' and the performance on **drug treatment and rehabilitation** remains off target. Work continues to explore the support needed to raise the number of quitters, although there is acknowledgement that alternative quitting methods may be more attractive than the service we offer. Action plans to improve drug treatment and rehabilitation continue and have been explored by the joint health overview scrutiny committee (HOSC).

RECOMMENDATION

26. Cabinet is **RECOMMENDED** to note and discuss the performance reported in the dashboards.

MAGGIE SCOTT
HEAD OF POLICY

Contact Officer: Eira Hale, Policy and Performance Officer x3969

ANNEX 1

ADULT SOCIAL CARE

		Success Indicator																				
Safeguarding	1	Number of safeguarding alerts (<i>no target, monitoring only</i>) <p>1. Number of Adult Safeguarding Alerts</p>																				
	2	Reduce the number of older people permanently placed in a care home and funded by the local authority to 10.5 per week or fewer (<i>Better Care Fund Metric</i>) <table border="1"> <thead> <tr> <th>Target</th> <th>Cumulative Target Y/N</th> <th>2013/14 Year End Position</th> <th>Q1</th> <th>Q2</th> <th>Q3</th> <th>RAG Rating</th> </tr> </thead> <tbody> <tr> <td>546</td> <td>Y</td> <td>626</td> <td>117</td> <td>324</td> <td>445</td> <td>A</td> </tr> </tbody> </table> <p>2. The number of older people permanently placed in a care home funded by the local authority</p>								Target	Cumulative Target Y/N	2013/14 Year End Position	Q1	Q2	Q3	RAG Rating	546	Y	626	117	324	445
Target	Cumulative Target Y/N	2013/14 Year End Position	Q1	Q2	Q3	RAG Rating																
546	Y	626	117	324	445	A																
Supporting People to live at home as long as possible	3	Increase the number of older people supported in the community with a personal budget for long term care (<i>Better Care Fund Metric</i>)	2,348	N	2,122	2,355	2,341	2,275	A													
	4	Increase the number of Extra Care Housing units provided	768	Y	512	512	512	512	G													
	5	Maintain the high level of eligible people on Self-Directed Support	80%	N	80%	81%	82%	83%	G													
	6	Increase the proportion of people using social care who receive a direct payment	1,525	N	1,387	1,396	1,400	1,481	G													
Personalisation	7	Maintain the high proportion of service users who have had a review in the last 12 months	75%	N	75%	75%	78%	73%	A													
	8	No one will wait more than 5 days for their reablement service to start	0	Y	29%	34%	29%	23%	A													
Reablement Services	9	Number of people accessing reablement	3750 (10 people per day)	Y	2759 (10 people per day)	703 (8 people per day)	1416 (7.8 people per day)	2121 (7.7 people per day)	R													
Delayed Transfer of Care	10	Reduce delayed transfers that are the responsibility of social care (<i>Better Care Fund Metric</i>)	1064 days per month (35 people per day on average)	Y	1703 days per month (56 people per day on average)	1040 (34 people per day)	1134 (37 people per day)	1130 (37 people per day)	A													
	11	Reduce delayed transfers that are the responsibility of both social care and both (social care & health) (<i>Better Care Fund Metric</i>)	408 days per month (13 people per day on average)	Y	782 days per month (26 people per day on average)	685 days (22 people per day)	707 days (23 people per day)	690 days (23 people per day)	R													

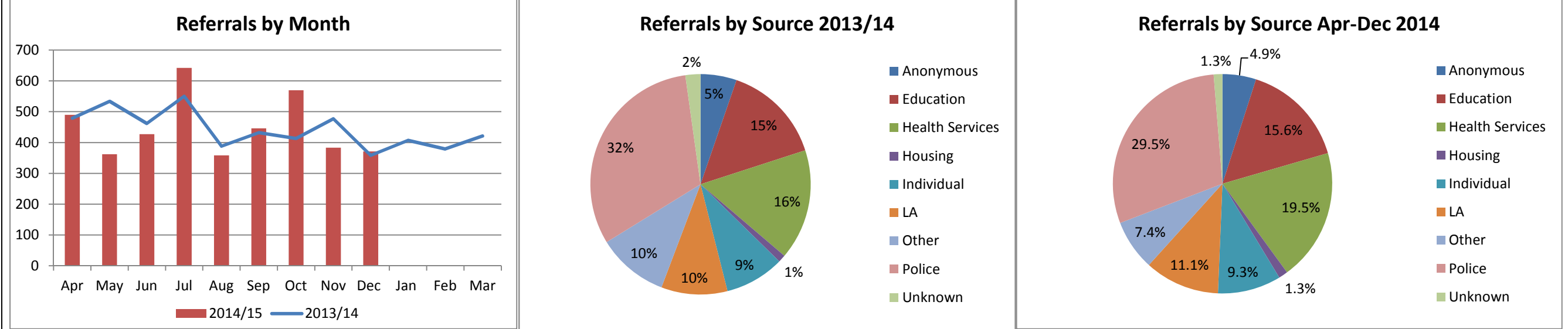
		Success Indicator								
Waiting Lists	12	Reduce the number of people not receiving a service who are waiting for more than 28 days for an assessment 								
		Success Indicator	Target	Cumulative Target Y/N	2013/14 Year End Position	Q1	Q2	Q3	Q4	RAG Rating
Support to Carers	13	For packages in the community, reduce the average time for an agency to start care from referral	7 days	Y	9 days	10 days	13 days	11 days		R
	14	Increase the number of carers known and supported through Council funding	17,000	N	15,474	15,723	15,843	16,039		A
	15	Increase the number of carers accessing emergency support through Council funding	3,880	N	3,234	3,346	3,440	3,571		A
Providing information to all	16	1800 people to receive information and advice about areas of support as part of community information networks in 14/15	1800	Y	New measure	466	1,284	n/a		G

		Success Indicator	Target	Financial Monitoring Report position at end of Dec 2014	On Target	Notes
Financial Performance	17	Forecast expenditure for Adult Social Care and Joint Commissioning is in line with the latest agreed budget	<2.0% of net budget	+£2.300m or +1.2%	Yes	Includes a forecast in-year overspend of £3.498m on the Council's share of the Learning Disabilities Pooled budget plus a further +£0.513m overspend carried forward from 2013/14. One-off funding held in the Older People and Equipment Pooled Budget Reserve and Public Health Reserve is being used to support the in-year position. The on-going effect has been addressed as part of the 2015/16 Service & Resource Planning process.
	18	Forecast expenditure Fire and Rescue and Community Safety is in line with the latest agreed budget	<2.0% of net budget	-£1.063m or -3.8%	Yes	£0.215m of the forecast underspend will be returned to balances at the year end.
	19	Forecast Pooled Budget Reserves as at 31 March 2015	-	£2.339m	-	£1.000m from the Older People's Pooled Budget Reserve and £0.500m from the Physical Disabilities Pooled Budget Reserves is being used to meet in year pressures across pools.
	20	Other Directorate Reserves (forecast as at 31 March 2015)	-	£0.361m	-	Fire Control and other Fire & Rescue and Community Safety Reserves.
	21	Number of 2014/15 budget virements requested requiring Council approval as they are a change in policy	-	-	-	
	22	Planned savings for 2014/15 assumed in the MTFP are forecast to be achieved	100% achieved	91% expected to be achieved	No	A saving of £1.300m (S16) relating to the Learning Disabilities Pool will not be achieved and the impact will need to be managed within the overall outturn position for 2014/15. The on-going effect has been addressed as part of the 2015/16 Service & Resource Planning process.

CHILDREN EDUCATION & FAMILIES 2014/15

Success Indicator

Number of referrals to children's social care – broken down by referring agency



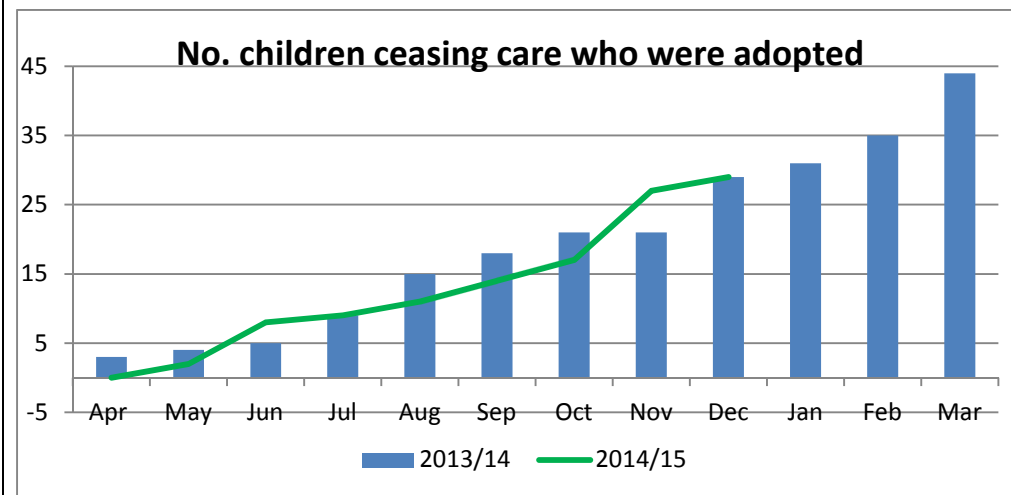
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Success Indicator

Success Indicator	Target	Cumulative Target Y/N	2013/14 Year End Position	Q1	Q2	Q3	Q4	RAG Rating
2 Reduce the proportion of children who become subject to a second or subsequent plan within 24 months of end of a previous plan	9%	Y	9.3%	15.1%	7.5%	5.7%		G
3 No child protection plan cases without an allocated social worker	0	N	0	0	0	0		G
4 No looked after children cases without an allocated social worker	0	N	0	0	0	0		G
5 At least 98% of child protection reviews completed on time	98%	Y	96.9%	99.1%	96.30%	93.6%		A
6 90% of visits to children on child protection plan completed in line with the plan and within the Council's 28 day standard	90%	N	82.3%	83.3%	81.70%	83.1%		A
7 90% of visits to looked after children completed in line with the plan	90%	N	88.5%	90%	91.6%	94.5%		G
8 % of children who go missing from home on two or more occasions	No target set monitoring only	Y	15.3%	9.7%	15.7%	17.1%		Monitoring only
9 Number of children subject to both child protection plans and being looked after	No target set monitoring only	N	23	27	20	20		Monitoring only

Success Indicator

Number of children adopted as a percentage of all children who ceased to be looked after



10

	Success Indicator	Target (or 13/14 academic year)	Cumulative Target Y/N	2013/14 Year End Position (or academic year 12/13)	Q1	Q2	Q3	Q4	RAG Rating
	11 No more than 50 children placed out of county and not in neighbouring authorities	50	N	51	69	80	65		A
Raising Attainment	12a % of primary schools judged good or outstanding by OFSTED	86%	Y	82%	n/a	82%	82%		G
	12b % of secondary schools judged good or outstanding by OFSTED	85%	Y	87%	n/a	82%	82%		G
	12c % of special schools judged good or outstanding by OFSTED	83%	Y	75%	n/a	75%	83%		G
	13 Number of schools judged inadequate by OFSTED at most recent inspection	1	Y	10	n/a	5	3		G
	14 % Children's Centres that are judged good or outstanding by OFSTED	75%	Y	73%	75%	76%	76%		G
Closing The Gap	15a Primary school persistent absence rate	3%	Y	3%	2.9%	2%	5.6%		A
	15b Secondary school persistent absence rate	7%	Y	7%	6.9%	6.2%	6.2%		Incomplete data
	16a Primary Schools - Number of Permanent exclusions	<9	Y	9	9	9	supressed		G
	16b Secondary Schools - Number of Permanent exclusions	<19	Y	36	13	13	5		G
	17a Primary Schools - Number of Fixed Term exclusions	383	Y	424	413	424	50		G
	17b Secondary Schools - Number of Fixed Term exclusions	1604	Y	2529	1635	2529	253		G
	18 Proportion of young people Not in Education, Employment or Training (NEET)	<4%	Y	4.7%	4.4%	6%	3.7%		G
	19 Proportion of young people whose NEET status is 'not known'	<8%	Y	11.8%	5.4%	47.6%	7.8%		A
	20 Reducing rate of first time entrants to criminal justice per 100,000 10-17 year olds	<24.7	Y	24.7	25.3	54.0	Data not available		Incomplete data
	21 Looked after children overall absence rate	3%	Y	4%	3.3%	3.6%	3.9%		A
22 Looked after children persistent absence rate	3%	Y	4%	5.3%	5.3%	6.3%		R	
23 % Troubled Families officially turned around according to national measure	80%	Y	55%	N/A data recorded every 6mths	100%	96%		G	

	Success Indicator	Target	Financial Monitoring Report position at end of Dec 2014	On Target	Notes
Financial Performance	24 Forecast expenditure for education & early intervention is in line with the latest agreed budget	<2.0% of net budget	+£0.422m or +0.9%	Yes	Includes +£1.288m forecast overspend on home to School Transport. This has been addressed as part of the Service & Resource Planning process.
	25 Forecast expenditure for children's social care is in line with the latest agreed budget	<2.0% of net budget	+£2.987m or 5.9%	No	Includes an overspend of +£1.752m on external placements due to an increase in the number and cost of support days. This position includes the release of £2.751m of corporate contingency agreed by Council on 4 November 2015. The underlying overspend on placements is +£4.503m. The on-going effect has been addressed as part of the 2015/16 Service & Resource Planning process.
	26 Forecast expenditure for Children, Education & Families Central costs is in line with the latest agreed budget	<2.0% of net budget	+£0.106m or +1.7%	Yes	
	27 School reserves (forecast as at 31 March 2015)	-	£14.944m	-	School balances were £25.444m as at 1 April 2014. It is estimated that these will reduce by £10.500m as at 31 March 2015 but this is likely to change as a result of updates from schools' on their position at year end.
	28 Forecast Directorate Reserves as at 31 March 2015	-	£2.448m	-	CE&F reserves are forecast to reduce from £5.709m to £2.448m by 31 March 2015. Depending on the position at year end a further £2.000m may be used to help manage the overspend in Children's Social care in 2014/15.
	29 Number of 2014/15 budget virements requested requiring Council approval as they are a change in policy	-	0	-	
	30 Planned savings for 2014/15 assumed in the MTFP are expected to be achieved	100% achieved	95% expected to be achieved	No	All savings are expected to be achieved other than £0.150m relating to All Rights Exhausted clients (14CEF8). The impact will be managed within the overall outturn position for 2014/15.

**CHILDREN EDUCATION & FAMILIES
ACHIEVEMENTS AND ATTAINMENT INDICATORS REPORTED ANNUALLY**

	Success Indicator	Target 13/14 academic year	Cumulative Target Y/N	Position at start of reporting period 12/13 academic year	13/14 academic year	RAG Rating
1	EYFS - % reaching a good level of development	52%	n/a	48%	60%	G
2	KS1 - % level 2b+ reading	86%	n/a	81%	82%	A
3	KS1 - % level 2+ reading	90%	n/a	89%	90%	G
4	KS1 - % level 2b+ writing	87%	n/a	86%	86%	A
5	KS1 - % level 2b+ maths	93%	n/a	93%	92%	A
6	KS2 - % level 2+ reading, writing, maths	80%	n/a	78%	78%	A
7	Oxfordshire's rank nationally for KS2 level 4+ reading, writing, maths	Top or 2nd quartile	n/a	2nd quartile (39 th)	3 rd quartile (88 th)	R
8	% making expected 2 levels of progression KS1 - reading	91%	n/a	90%	92%	G
9	% making expected 2 levels of progression KS1 - writing	93%	n/a	93%	94%	G
10	% making expected 2 levels of progression KS1 - maths	90%	n/a	89%	91%	G
11	Number of primary schools below KS2 Floor Standard	<5	n/a	7	10	R
12	KS4 - % 5 A*-C GCSEs including English and maths	63%	n/a	61%	59.40%	Not rated
13	Oxfordshire's rank nationally for KS4 – 5 A*-C inc English and maths	2nd quartile	n/a	3rd quartile (80 th)	2 nd quartile (43 rd)	G
14	% making expected 3 levels of progression KS2-4 English	72%	n/a	71%	74%	G
15	% making expected 3 levels of progression KS2-4 maths	73%	n/a	72%	71%	A
16	Number of secondary schools below KS4 Floor Standard	0	n/a	0	1	R

ADDITIONAL INDICATORS TO BE REPORTED TO EDUCATION SCRUTINY ANNUALLY

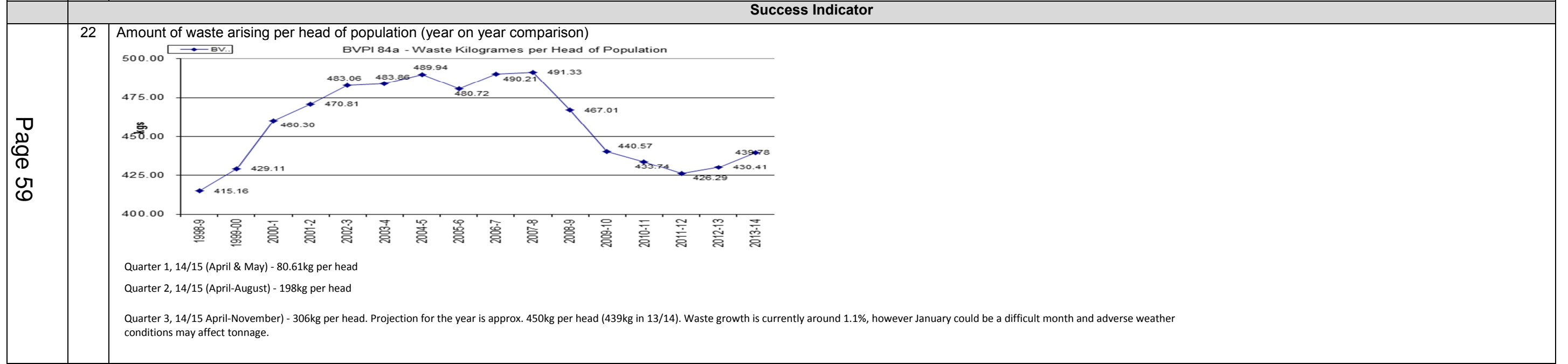
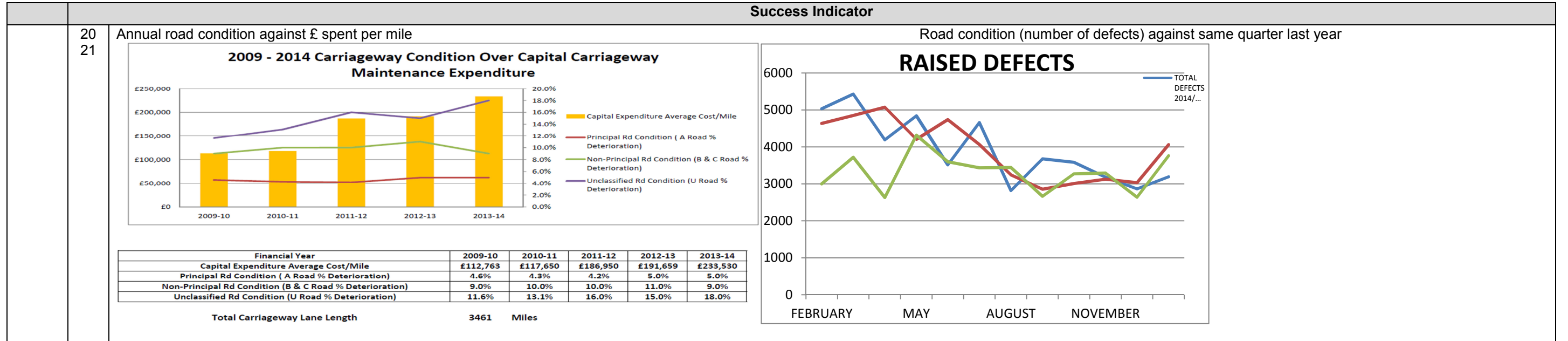
	Success Indicator	Target 13/14 academic year	Cumulative Target Y/N	Position at start of reporting period 12/13 academic year	13/14 academic year	RAG Rating
17	FSM pupils - % making expected progress KS1-2 reading	90%	n/a	84%	87%	A
18	FSM pupils - % making expected progress KS1-2 writing	91%	n/a	89%	89%	A
19	FSM pupils - % making expected progress KS1-2 maths	85%	n/a	82%	84%	A
20	FSM pupils - % making expected progress KS2-4 English	54%	n/a	43%	51%	A
21	FSM pupils - % making expected progress KS2-4 maths	51%	n/a	45%	40%	R
22	School Action Plus pupils - % 5 A*-C GCSEs including English and maths	15%	n/a	10%	8%	R
23	School Action Plus pupils - % making expected progress KS1-2 reading	77%	n/a	75%	77%	G
24	School Action Plus pupils - % making expected progress KS1 writing	87%	n/a	86%	83%	R
25	School Action Plus pupils - % making expected progress KS1- 2 maths	74%	n/a	73%	75%	G
26	School Action Plus pupils - % making expected progress KS2-4 English	35%	n/a	33%	39%	G
27	School Action Plus pupils - % making expected progress KS2-4 maths	30%	n/a	24%	22%	R
28	Looked After Children - % Level 4+ reading, writing, maths	50%	n/a	46%	39%	R
29	Looked After Children - % making expected progress KS-2 reading	61%	n/a	91%	83%	G
30	Looked After Children - % making expected progress KS-2 writing	61%	n/a	100%	83%	G
31	Looked After Children - % making expected progress KS -2 maths	61%	n/a	91%	72%	G
32	Looked After Children - % 5 A*-C GCSEs including English & maths	15%	n/a	supressed	9%	R
33	Looked After Children - % making expected progress KS2-4 English	37% reported cohort	n/a	31% (9/35) reported cohort 30% (11/47) whole cohort	48%	G
34	Looked After Children - % making expected progress KS2-4 maths	31% reported cohort	n/a	26% (8/35) reported cohort 21% (8/47) whole cohort	26%	A

ENVIRONMENT & ECONOMY

	Success Indicator	Target	Cumulative Target Y/N	2013/14 Year End Position	Q1	Q2	Q3	Q4	RAG Rating
Strategy & Infrastructure Planning	1	Increase the number of apprenticeship placements by 125 to contribute to City Deal target of 525 additional apprenticeships by March 2017 (against baseline of 2013/14)	2,668 <small>(16-23 yr olds)</small>	Y	2,543 <small>(16-23yr olds) (2012/13)</small>	1,015 <small>(16-23 yr olds Aug 13-Oct 14)</small>	1,382 <small>(provisional Aug 13 – Jan 14)</small>	570 <small>(provisional April 14- July 14)</small>	A
	2	Achieve 120 inward investment enquiries through Invest in Oxfordshire	120	Y	148	61	87	110	G
	3	70% of mineral and waste applications determined within 13 weeks	70%	Y	67%	86%	84%	94%	G
	4	80% of major District Council applications responded to within the agreed deadline	80%	Y	80%	88%	91%	90%	G
	5	Monies secured in S106/S278 agreements as a % of requirements identified through the Single Response process	80%	Y	96%	86%	86%	88%	G
	6	% of S106 monies held, the use of which is identified in confirmed programme	75%	Y	86%	29%	30.70%	33%	R
	7	Deliver £21m of City Deal spend by 2015 by spending against agreed indicative spend profile	£21m	Y	£1m	£0.481m	£7,169,214	£12.61m	A
Commercial	8	98% of highway defects posing an immediate risk of injury repaired within 24 hours	98%	N	98.8%	100%	98.6%	100%	G
	9	80% of highway defects that create a potential risk of injury repaired within 28 calendar days	80%	N	62.3%	80.5%	92.3%	95.20%	G
	10	Maintain a minimum 50% public satisfaction rate with the highways service	50%	N	50.2%	50.2%	50.2%	53.90%	G
	11	At least 61% of household waste is reused, recycled or composted	61%	Y	59.5%	63.2% <small>(to May 2014)</small>	63.5% <small>(to Aug 2014)</small>	62.70%	G
	12	Total capital receipts delivered from property disposal, as a percentage of the target capital receipts baseline (£2.252m) identified in the annual disposals programme	100%	Y	new measure	No capital receipts due in Q1	13.30%	71%	A
	13	Achieve 80% satisfaction on customer satisfaction surveys received in relation to the facilities and property contract	80%	N	new measure	77%	68.80%	77%	A
Customer Services	14	At least 80% calls answered within 20 seconds	80%	Y	83%	86%	86%	84%	G
	15	90% of calls are dealt with at first contact where the CSC has responsibility for a complete solution	90%	Y	new measure	Reported from Q2	99%	98%	G
	16	100% of calls are dealt with at first contact where the CSC has responsibility to pass to a designated officer outside CSC	100%	Y	new measure	Reported from Q2	100%	100%	G
	17	Number of properties that have access to super-fast broadband	Q1: 6,968 2014/15: 48,942	Y	new measure	7,685	16,831	29,000	G

Success Indicator

Contextual Data	18	Number of jobs generated through Invest in Oxfordshire	Number of claimants of Job Seekers Allowance
	19		



	Success Indicator	Target	Financial Monitoring Report position at end of Dec 2014	On Target	Notes
Financial Performance	23 Forecast expenditure for Commercial Services is in line with the latest agreed budget	<2.0% of net budget	-£0.822m or -1.2%	Yes	Includes an underspend of -£0.758 on Waste Management.
	24 Forecast expenditure for Strategy & Infrastructure is in line with the latest agreed budget	<2.0% of net budget	+£0.108m or 1.4%	Yes	
	25 Forecast expenditure for Oxfordshire Customer Services is in line with the latest agreed budget	<2.0% of net budget	+£0.766m or +8.9%	No	ICT are forecasting to overspend by £0.466m due to a number of challenging savings and one-off costs.
	26 Forecast Directorate Reserves as at 31 March 2015	-	£7.544m	-	Forecast reduction of £3.164m during 2014/15 - reflects the use of one-off funding for various projects and the use of the On-Street parking Account as defined by statute. The increase since Q2 relates to a new reserve to hold funding for the Oxford Western Conveyance channel.
	27 Number of 2014/15 budget virements requested requiring Council approval as they are a change in policy	-	1	-	Request to approve a reduction of £1.292m to the budget for the expected in-year on street parking income to better reflect the actual income being received.
	28 Planned savings for 2014/15 assumed in the MTFP are expected to be achieved	100% achieved	95% expected to be achieved	Yes	Part of 14EE23 'Application of full overhead costs to the Pension Fund' (£0.148m), and 14EE21 'Remove Schools Service Provision Subsidy' (£0.168m) are not expected to be achieved. The impact will be managed within the overall outturn position for 2014/15 and offset against underspends elsewhere or other savings achieved earlier than planned. The on-going effect of 14EE21 has been addressed as part of the 2015/16 Service & Resource Planning process.

OXFORDSHIRE FIRE & RESCUE

	Success Indicator	Target	Cumulative Target Y/N	2013/14 Year End Position	Q1	Q2	Q3	Q4	RAG Rating
1	45 lives saved per year against the OFRS 10 year 365Alive target through emergency response and preventative activity concerning fires and road traffic collisions	New stretch target of 45 (was 37)	Y	59	11	25	36		G
2	104,000 citizens provided with safety advice/education per year	New stretch target of 104,000 (was 84,000)	Y	94,037	32,485	48,820	75,980		G
3	£12.5m saved to the economy per year from the reductions in fires involving homes, businesses and road traffic collisions	New stretch target of £12.5m (was £10m)	Y	£21,005,208	£5,562,024	£9,579,760	£12,126,424		G
4	Fire stations in Oxfordshire are available for emergency response 100% of the time	100%	Y	92.01%	90.84%	89.48%	89.24%		R

PUBLIC HEALTH

	Success Indicator	Target	Cumulative Target Y/N	2013/14 Year End Position	Q1	Q2	Q3	Q4	RAG Rating
National Childhood Measurement Programme	1 % of Primary school children classified as obese in Year 6	15%	N	15.2%	Data not available until Q3		16.90%		R
	2 % of primary school children classified as obese in Reception	<7%	N	6.4%	Data not available until Q3		7.30%		A
Health checks	3 % of people offered a health check who have taken up the offer	65%	Y	45.9%	41.5%	43.5%	48.30%		A
	4 Number of people who have received a health check that were identified as high cardiovascular risk (heart attack, stroke, diabetes)	385	Y	285	49	101	137		R
Smoking Cessation	5 Support 3800 people to become '4 week quitters' per annum	3800	Y	3622	626	1133	Data expected March		R
Page 60 Drug Treatment & Rehabilitation	6 Number of users of opiates who left drug treatment successfully who do not then represent to treatment again within 6 months (or by the end of the reporting period if this is less than 6 months) as a percentage of the total number of non-opiate users in treatment	8.2%	Y	7%	7%	6.9%	Data expected March		R
	7 Number of users of non- opiates who left drug treatment successfully who do not then represent to treatment again within 6 months (or by the end of the reporting period if this is less than 6 months) as a percentage of the total number of non-opiate users in treatment	41.7%	Y	13.6%	14%	17.70%	Data expected April		R

	Success Indicator	Target	Financial Monitoring Report position at end of Dec 2014	On Target	Notes
Financial Performance	8 Forecast expenditure is in line with the latest agreed budget	<2.0% of net budget	-£2.132m or -8.0%	-	Funded by a ring-fenced grant of £26.086m in 2014/15. Any underspend will be placed in the Grants and Contributions Reserve for use in future years.
	9 Forecast Directorate Reserves as at 31 March 2015	-	n/a (*)	-	(*) 2013/14 underspend held in Grants and Contributions Reserve.
	10 Number of 2014/15 budget virements requested requiring Council approval as they were a change in policy	-	0	-	
	11 Planned savings for 2015/15 assumed in the MTFP are expected to be achieved	n/a	n/a	n/a	Public Health is wholly grant funded and does not have any savings to achieve in 2014/15

TRADING STANDARDS

	Success Indicator	Target	Cumulative Target Y/N	2013/14 Year End Position	Q1	Q2	Q3	Q4	RAG Rating
1	Money saved for consumers as a result of our interventions	£450,000	Y	£415,475	£144,080	£333,217.37	£459,188.00		G
2	100% of inspections completed of high risk businesses as identified at the start of the year	100%	Y	new measure	27.5%	44.93%	67.26%		A

LIBRARY SERVICE

	Success Indicator	Target	Cumulative Target Y/N	2013/14 Year End Position	Q1	Q2	Q3	Q4	RAG Rating
1	21 community libraries implemented by April 2015	21	Y	3	11	14	19		G
2	Number of community libraries in negotiation period	0	Y	14	9	7	2		G

ADDITIONAL FINANCIAL PERFORMANCE

	Success Indicator	Target	Financial Monitoring Report position at end of Dec 2014	On Target	Notes
CORPORATE					
1	Forecast expenditure for the Council is in line with the latest agreed budget	< 2.0% of net budget	+£4.243m or +1.0%	No	Action is being taken to manage the forecast overspend including a freeze on non-urgent expenditure and recruitment. The forecast includes the release of £2.751m corporate contingency to Children's Social care and the use of reserves to support the in-year position. The underlying pressures in Children's Social Care and Learning Disabilities have been addressed as part of the 2015/16 Service & Resource Planning process.
2	Cross Directorate Reserves (forecast as at 31 March 2015)	-	£15.209m	-	Includes the Grants and Contributions Reserve (£12.871m), Vehicle and Equipment Reserve (£1.663m) and the ICT Projects reserve (£0.675m). Includes £4.623m Dedicated Schools Grant and £5.664m Public Health Grant.
3	Corporate Reserves (forecast as at 31 March 2015)	-	£1.788m	-	Carry Forward and Efficiency Reserves
4	Capital Reserves (forecast as at 31 March 2015)	-	£30.369m	-	
5	Cash Flow Reserves (forecast as at 31 March 2015)	-	£6.625m	-	Being used to manage the cash flow implications of the variations to the Medium Term Financial Plan.
6	General balances as a proportion of the original gross budget (£872.874m)	-	£17.517m or 2.0%	-	
7	Total revenue reserves as a proportion of the original gross budget (£872.872m)	-	£87.863m or 10.1%	-	
8	Capital programme use of resources compared to programme agreed in February 2014	90%	97%	Yes	
9	Capital programme expenditure realisation rate	-	49%	-	As at end of December, actual capital expenditure for the year to date (excluding schools local spend) was £33.0m. This was 49% of the total forecast expenditure of £122.7m
10	Year to date debtor invoices outstanding - General	33 days	44 days	-	Target as per Financial Strategy. Performance continues to be impacted by changing health payment arrangements.
11	Year to date debtor invoices outstanding - Social Care Clients	62 days	62 days	-	Target as per Financial Strategy
12	Percentage of debtor invoices cleared in 90 days	97%	96%	-	Target as per Financial Strategy
13	Treasury Management Indicators – Average Interest Rate achieved (In - House) compared to Treasury Management Budgeted Rate	0.80%	0.77%	Yes	Benchmark rate for 3 month LIBID is 0.424%
14	Treasury Management Indicators – Average Annualised Return achieved compared to Benchmark Rate (*) (Pooled Fund)	3.33%	2.97%	Yes	(*) Composite of 7 Day LIBID, 7 Day LIBID + 50BPS, BofA Merrill Lynch 1-10 Year Non-Gilt Index & BofA Merrill Lynch Euro High Yield ex Financials Index (GBP Hedged)
CHIEF EXECUTIVE'S OFFICE					
1	Forecast expenditure is in line with the latest agreed budget	<2.0% of net budget	-£0.527m or -2.5%	Yes	
2	Forecast Directorate Reserves as at 31 March 2015	-	£2.319m	-	Includes £1.312 Cultural Services reserves, £0.599m Registration Service reserves and £0.217m held to fund future County Council elections.
3	Number of 2014/15 budget virements requested requiring Council approval as they were a change in policy	-	0	-	
4	Planned savings for 2014/15 assumed in the MTFP are expected to be achieved	100% achieved	90% achieved	No	The part of the community library model saving of £0.130m (12COS8) is not expected to be achieved in full until April 2015. The impact will be managed within overall outturn position for the directorate for 2014/15.

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Division(s): N/A

CABINET – 21 APRIL 2015

FORWARD PLAN AND FUTURE BUSINESS

Items identified from the Forward Plan for Forthcoming Decision

Topic/Decision	Portfolio/Ref
Cabinet, 26 May 2015	
<ul style="list-style-type: none"> ▪ Provision of HR and Finance Services by Hampshire County Council To seek approval of the provision of HR and finance services by Hampshire County Council through the Integrated Business Centre. 	Cabinet, Deputy Leader 2015/020
<ul style="list-style-type: none"> ▪ Staffing Report - Quarter 4 - 2014 Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report. 	Cabinet, Deputy Leader 2014/192
<ul style="list-style-type: none"> ▪ Equalities - Annual Update Cabinet are asked to review and approve this report which provides an update on how the council has delivered on the aims of its Equality Policy in 2014/15. 	Cabinet, Deputy Leader 2015/005
<ul style="list-style-type: none"> ▪ Cabinet Business Monitoring Report for Quarter 4 To note and seek agreement of the report. 	Cabinet, Deputy Leader 2015/015
<ul style="list-style-type: none"> ▪ Home Care Business Case To seek approval of the Business Case. 	Cabinet, Adult Social Care 2015/017
<ul style="list-style-type: none"> ▪ Support for Children Looked After and Leaving Care into Employment, Education & Training To note the strategy. 	Cabinet, Children, Education & Families 2015/012
<ul style="list-style-type: none"> ▪ Short Quality Screening (SQD) of Youth Offending Work in Oxfordshire by Her Majesty's Inspectorate of Probation To note the positive inspection and areas in which the service will improve in the future. 	Cabinet, Children, Education & Families 2015/025
<ul style="list-style-type: none"> ▪ Connecting Oxfordshire: Local Transport Plan 2015-2031 To seek approval of the final plan following public consultation. 	Cabinet, Environment 2015/006

Cabinet Member for Environment, 21 May 2015

- **Proposed Variation of Charges for Residents Permits and On-Street Pay & Display Spaces** Cabinet Member for Environment, 2014/200
 To seek approval of the proposals.
- **Proposed Amendments to Residents Parking Scheme - Abingdon** Cabinet Member for Environment, 2013/017
 To seek approval to proceed.
- **Proposed Disabled Parking Places - Various Locations Throughout the County** Cabinet Member for Environment, 2015/009
 To seek approval of the proposals.
- **Proposed Derestriction - A423 Oxford Bypass, Kennington** Cabinet Member for Environment, 2014/197
 To seek approval of the proposals.
- **Proposed Parking Restrictions - Radley** Cabinet Member for Environment, 2014/033
 To seek approval to the proposals.
- **Proposed Parking Restrictions - Various Laybys on A40/A418** Cabinet Member for Environment, 2014/086
 To seek approval of the proposals.
- **Proposed Parking Restrictions in Vicinity of Bicester Town Station** Cabinet Member for Environment, 2014/201
 To seek approval of the proposals.
- **Proposed Puffin Crossing (Revised Location) - A417 Standford in the Vale** Cabinet Member for Environment, 2014/186
 To seek approval of the proposals.
- **Proposed Puffin Crossing - Cumnor Hill** Cabinet Member for Environment, 2014/115
 To seek approval of the proposals.
- **Proposed 20mph Speed Limit - High Street, Shrivenham** Cabinet Member for Environment, 2015/008
 To seek approval of the proposals.
- **Proposed Amendments to Parking Restrictions - Park Road, Faringdon** Cabinet Member for Environment, 2014/087
 To seek approval of the proposals.